



Annual Budget Fiscal Year 2015-2016

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DATE: March 19, 2015
TO: President Joe Carchio
Members of the Board of Trustees
FROM: Michael G. Hearst, District Manager *MGA*
RE: Fiscal Year 2015-16 Budget Transmittal

I am pleased to submit the FY 2015-16 Annual Budget for the Orange County Mosquito and Vector Control District. The FY 2015-16 Budget fully funds District operations in accordance with the District's Mission Statement and Values:

The mission of the Orange County Mosquito and Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases. As per its mission statement and values in achieving its mission, the Orange County Mosquito and Vector Control District shall:

- *Be proactive in response to current and future vector threats.*
- *Respond effectively and courteously to the needs of the public.*
- *Inform and educate the public about the shared responsibility of vector control.*
- *Utilize the most effective and safest methods available for the control of vectors.*
- *Provide vector control services in the most cost-effective manner.*

Throughout its 68 year existence, the District has done well to achieve its mission. Although this may be the case, conditions are changing quickly and the District needs to be prepared to face many existing and upcoming challenges. The never-ending drought, the lack of a "real" winter season, prevalence of year-round mosquito breeding in underground storm drains, and the threat of invasive mosquito species has created an environment in which, unless modifications are made, will make the District's ability to protect the public increasingly difficult. Many of these challenges and their effects became exceedingly evident in 2014 as Orange County became the epicenter of West Nile virus (WNV) activity. As a result of the epidemic 2014 WNV outbreak that resulted in 282 human infections and seven deaths in the OC alone, the District has had to conduct an in-depth assessment of its current operations to identify both its strengths and weaknesses when responding to vector associated epidemics.

"An Independent Special District Serving Orange County Since 1947"

The mission of the Orange County Mosquito and Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

In an effort to improve its delivery of services to the residents of Orange County at the high quality that is expected and deserved, this budget includes several program enhancements. These program enrichments are meant to address the recognized deficiencies as well as improve the identified operational strengths. More importantly, the proposed budget is forward thinking and addresses future concerns. The District's goal is to be a proactive organization that gets ahead of potential issues and minimizes the effect on residents of public health risks associated with vectors and vector-borne illnesses.

Listed below is an overview of the specific financial information in the 2015-16 Budget:

Revenues:

Total projected Operating Fund revenue for FY 2015-16 is \$11,839,500. The District's largest sources of revenue are property tax and benefit assessments. Together, these account for \$11.5 million (97%) of the total FY 2015-16 revenue.

Ad Valorem Property Tax: For FY 2015-16, a conservative 1.5% increase is estimated county-wide for the ad valorem property tax revenue, resulting in projected revenues of \$5.0 million.

Assessment District No. 1: This assessment provides funding for vector control and disease surveillance services and related capital, operational and administrative expenses. The rates of the annual assessments levied in connection with Assessment District No. 1 have been unchanged since 1996 (\$1.92 per Benefit Unit). For FY 2015-16, Assessment District No. 1 is anticipated to yield \$1.5 million.

Assessment District No. 2: Also called the Mosquito, Fire Ant and Disease Control Assessment, this assessment established in 2004 following an assessment ballot proceeding pursuant to the requirements of Article XIID of the California Constitution ("The Taxpayer's Right to Vote on Taxes Act") and the Health and Safety Code. The initial maximum assessment rate balloted and established in FY 2004-05 was \$5.42 per Single Family Equivalent unit (SFE). The authority granted by the ballot proceedings includes an annual adjustment in the maximum authorized assessment rate equal to the annual change in the Consumer Price Index for the Los Angeles area, not to exceed 3%. However, since it was initially approved by voters, the District has lowered the assessment six times. For FY 2014-15, the Board approved the levy at \$5.02 per SFE which was \$1.88 less than the maximum authorized rate of \$6.90 per SFE. The maximum allowable assessment rate for FY 2015-16 will be \$6.89.

FY	CPI History	Maximum Authorized Assessment Rate District #2	Actual/ Proposed Assessment Rate Levied District #2
2004-05	N/A	\$5.42	\$5.42
2005-06	3.66%	\$5.58	\$5.30
2006-07	5.42%	\$5.75	\$5.25
2007-08	3.20%	\$5.92	\$5.14
2008-09	3.92%	\$6.10	\$5.10
2009-10	-0.09%	\$6.28	\$5.06
2010-11	1.76%	\$6.46	\$5.02
2011-12	1.80%	\$6.58	\$5.02
2012-13	2.09%	\$6.72	\$5.02

FY	CPI History	Maximum Authorized Assessment Rate District #2	Actual/ Proposed Assessment Rate Levied District #2
2013-14	1.95%	\$6.85	\$5.02
2014-15	0.77%	\$6.90	\$5.02
2015-16	-0.05%	\$6.89	\$6.02

Assessment District No. 2 estimated revenues for FY 2015-16 have been budgeted at \$4.9 million and assume a levy rate of \$6.02 per SFE. The proposed increase is \$.87 less than the maximum allowable rate. Staff is recommending that the rate be increased from FY 2014-15 to allow for enhancements to various areas of District operations. After the record 2014 WNV year, several improvements to the current mosquito and disease control program have been identified. The public hearing and vote to approve the rate for FY 2015-16 shall be at the June 2015 Board of Trustees meeting. It should be noted that if the Board of Trustees decide to not increase the assessment rate, modification will need to be made to the proposed FY 2015-16 expenditures.

Expenditures:

Operating Expenditures

The proposed operating expenditure budget, excluding transfers to other funds, for FY 2015-16 is \$10,757,080. This is approximately a 2.3% increase from estimated expenditures for FY 2014-15. The primary objective when putting together the District's operating budget was to allocate resources in a manner that continues to support the highest level of protection from vectors and vector-borne diseases to the citizens of Orange County. As stated earlier, several areas of District operations were examined and this budget includes several program enhancements.

Personnel

Personnel costs make up 71% of the District's total operating expenditures. The District employs 55 regular full-time employees and approximately 55 seasonal and 10 extra-help staff annually.

The budget includes the addition of three additional full-time positions as well as the addition of 6 extra-help positions. The total cost for the requested personnel additions is \$275,000.

- Vector Control Inspector II – Although drought conditions persist in Southern California, mosquito breeding activity has continued even in the winter months. This is especially true in the vast underground storm drain systems throughout the County. The lack of adequate flushing of the storm drains filled with urban runoff has created the perfect breeding source for mosquitoes year round. Poor design of older systems and lack of rainfall have contributed to the problem. The addition of an additional Vector Control Inspector II position will allow the District to increase its surveillance and treatment of underground storm drain mosquito breeding.
- Information Technology Analyst – The District's reliance on technology has grown significantly over the years to track data, monitor treatments and ensure compliance with State regulatory agencies who monitor the District's use of pesticides. In addition, the District has become increasingly dependent on GIS to track vector activity and response.

The District is in the final stages of implementing its new Field Force Management System. Field staff in both Operations and Scientific and Technical Services will be able to record and capture work in real time out in the field similar to programs used by city code enforcement and building staff. The system was developed to be used with Apple iPad devices. The District has been fortunate to have staff with the expertise necessary to manage its IT needs. As time has progressed and information technology needs have increased it has become necessary to have a dedicated staff person who specializes in IT. The District has and will continue to use a contracted IT support for networking and higher level infrastructure management.

- Administrative Assistant – Compliance with State and Federal regulations has created additional administrative burdens for all employers. Existing District staff workload has increased due to the tracking and reporting requirements required by regulations such as the Affordable Care Act and the recently adopted Healthy Workplaces, Healthy Families Act. Temporary staffing has been used to assist but it has become apparent that the need for additional administrative support to ensure compliance with regulations and maintain proper internal procedures will be necessary on an ongoing basis. In addition, the District looks to implement a formal records management program which will make use of the existing electronic records management system. This initiative is to ensure that the District remains compliant with the California Code pertaining to public records rules and guidelines.
- Vector Assistant – The use of seasonal staff has been a long standing tradition not only at OCMVCD but also most of the vector control industry. Generally this has been adequate to allow for vector control districts to “staff” up during peak mosquito breeding times of the year. Traditionally this peak season has been May through October. In evaluating the 2014 WNV epidemic, one area of concern that was identified is the increasing length, or lack of, a predefined mosquito season. As previously noted, the drought, the lack of a “real” winter season, and prevalence of year-round mosquito breeding in underground storm drains has created the need for increased year-round mosquito control. It is proposed that a total of 6 seasonal positions be converted to year-round extra help positions. Five of the positions will be assigned to Operations while one will be allotted to Scientific Technical Services to assist with the fish rearing program.

All employees excluding management and administrative confidential staff are represented by the Orange County Mosquito and Vector Control District Employee’s Association (OCMVCDEA). The current Memorandum of Understanding (MOU) between the District and OCMVCDEA is set to expire June 30, 2015. Negotiations for a successor MOU will begin in early spring 2015. Given the amount of time between now and the expiration date of the MOU, no potential proposals are incorporated in the proposed budget.

Executive

Discovery Cube of Orange County - At its November 20, 2014 meeting, the Board of Trustees approved an agreement between the District and Discovery Cube Orange County (DCOC) contract for a public education exhibit and teacher training program. The total cost of the agreement is \$1

million of which \$500,000 was payable in FY 2014-15. The remaining \$500,000 will be paid out in two increments of \$250,000 each. The first installment is due in FY 2015-16.

Administrative Services

Property Insurance Appraisal - Additional funds are being requested for a comprehensive property insurance appraisal and supplemental property underwriting data collection services to be conducted. This valuation will assist with developing an insurable values base for equitable distribution of premiums, reliable insurance to value for risk identification, assure accurate coverage for risk quantification, supplemental property exposure data for risk financing and provide proof-of-loss documentation in the event of a loss. Estimated cost for this services is \$10,000.

GASB 45 Valuation – Government Accounting Standards Board (GASB) 45 requires that the District obtain actuarial valuations of its retiree health insurance program not less frequently than once every three years. The last GASB 45 valuation was as of July 1, 2012 making the basis date of the next required valuation July 1, 2015. Estimated cost for this services is \$5,000.

Scientific Technical Services

Vertebrate Pest & Rodenticide Study – This study will determine the incidence rate of salmonella and/or rat bite fever bacteria in our local roof rats. Results will help the District determine the disease risk to homeowners of rat contamination of food, and/or potential transmission of bacteria through a rat bite. The study will also test Orange County birds of prey for rodenticides. This study hopes to show that the type of rodenticide used by the District is not working its way up the food chain to birds of prey. This demonstrates that the District's rat baiting program is not adversely affecting predatory birds and also reinforces our CEQA document by showing that the District's rodenticide usage is low impact to non-target organisms. Estimated cost of this project is \$8,300.

Increased Mosquito and Disease Surveillance – As a result of the significant number of WNV cases in 2014, the District increased the number of mosquito traps throughout the county to locate new and monitor existing sources. WNV testing has also increased as a result of additional sample collection as well as discovery of a number of new neglected swimming pools. Surveillance has also been augmented to conduct surveillance of, and respond to the detection of invasive *Aedes* mosquitoes and locally acquired human cases of dengue, chikungunya, or other exotic mosquito-borne viral infections potentially transmitted by these mosquitoes. Mosquito species of immediate concern are the day biting, container-breeding Yellow Fever Mosquito (*Aedes aegypti*) and Asian Tiger Mosquito (*Aedes albopictus*), both of which recently have been detected and become established in neighboring California counties. A third *Aedes* invasive species, the Australian Backyard Mosquito (*Aedes notoscriptus*), has also been found in neighboring counties and is known to spread heartworm in dogs. Estimated cost for heightened mosquito and disease surveillance is an additional \$10,000/year over FY 2014-15. Please note that the District had already increased its surveillance program in FY 2014-15, approximately \$26,000 over FY 2013-14, due to the high WNV infection rate. Staff is recommending that the increased level of surveillance continue and become normal practice in consideration of the threat of invasive *Aedes* mosquito species.

Capital Outlay

Total capital outlay costs are proposed to be \$437,600 in FY 2015-16 and include both Operating Fund and Facility Improvement Fund expenditures.

Operating Fund: Total operating fund capital outlay costs are proposed to be \$249,100 for FY 2015-16 and include the following items:

- \$10,000 to procure a new performance evaluation software. The District's current software is outdated and no longer supported. In addition, it must be housed in an old network server due to the software being too outdated to run on the District's newer more reliable servers.
- \$20,000 to purchase a new monitoring and calibration system for the District's ultra-low-volume (ULV) sprayers. Because the labels of the pesticides carry specific restrictions on droplet size and application rates, it is critical that the equipment be maintained in good working order, and that the equipment is calibrated frequently to make sure the applications conform to label requirements.
- \$140,000 to replace 5 trucks. The District's current vehicle replacement policy states that vehicles shall be replaced at 10 years or 100,000 miles. The District has been able to extend the life of many of the vehicles beyond the 10 year/100K mile threshold.
- \$10,000 to replace Red Imported Fire Ant program golf cart. The existing golf cart is 14 years old and has reached the end of its life. The golf cart is used when treating large areas such as golf courses and large parks where several acres are being treated.
- \$30,000 to purchase 20 handheld ULV sprayers and 4 backpack sprayers. Each zone inspector's truck will be equipped with a hand held fogging device as part of the District's effort to enhance its mosquito control program. Inspectors will be able to fog individual backyards on an as needed basis when adult mosquitoes are found.
- \$39,100 for computer and other information technology related replacements and upgrades.

Facility Improvement Fund: Total Facility Improvements Fund capital outlay costs are proposed to be \$188,500 and include the following:

- \$166,000 to replace the roof at the Haster Business Park (HBP) building. Several troubled areas have been identified that have caused leaking. Repairs and patching have been attempted but problems continue to persist. A formal bid process and Board approval will be sought prior to the work being performed.
- \$8,500 to reseal the District parking lot.
- \$14,000 to purchase and install evaporative coolers in the Special Services and Red Imported Fire Ant offices located in the HBP.

Other Funds: Other funds operating expenditures are proposed to be \$3,428,000 for FY 2015-16.

- **Emergency Vector Control Fund** – The District has been exploring all mosquito control options that could be employed to combat possible future epidemics. One method to knock down mosquitoes in the environment during a potentially severe WNV year that is used by many other vector control agencies throughout the country is aerial application services. Total cost is dependent on the number of acres requiring treatment and the number of treatments necessary to curb infection rates. The minimum number of acreage is 20,000 acres which would cost approximately \$120,000 for two back to back (two nights in a row) treatments. Depending on the severity of a WNV outbreak, additional acres may need to be treated and more frequently. Staff has estimated that upwards of 100,000 acres may be necessary in a very severe WNV year such as what the County experienced in 2014. In this scenario the cost could rise up to \$500,000 for two back to back treatments. Additional treatments may be necessary should the initial two treatments do not knock down the number of infected mosquitoes adequately to lessen the risk of additional human infections. The FY 2015-16 budget does not include a line item expenditure for aerial application services since it is unknown if the District will have to use this tool or the extent of which it would need to be used. Additional funds are being transferred from the Operating Fund to the Emergency Vector Control Fund in the amount of \$250,000 to bring the fund to approximately \$1.1 million to ensure that there is adequate funding is available should aerial application be necessary.
- **Facilities Improvement Fund:** Expenditures total \$258,000 for FY 2015-16, an increase of \$120,576 from FY 2014-15. This is primarily due to a needed roof replacement for the Haster Business Park property.
- **Habitat Remediation Fund:** Expenditures are proposed to be \$7,500 in FY 2015-16 for water quality testing and minor maintenance cost for the siphon remediation project at the Big Canyon area of the Upper Newport Bay.
- **Environmental Fund:** As the District continues to explore aerial application of material for adult mosquito control, an addendum to the CEQA may be necessary. The estimated cost for the project is \$25,000.
- **Retiree Medical Insurance:** Expenditures are expected to decrease in FY 2015-16 by \$18,000. The most recent GASB 43 & 45 actuarial valuation of the District's retiree health insurance program as of July 1, 2012 reported retiree medical costs were fully funded. As a result, it was recommended that the District suspend contributions toward the fund and begin receiving reimbursement from the Retiree Medical Trust for all District funded costs incurred until the next valuation. The next scheduled valuation per GASB 43 & 45 will take place during FY 2015-16.
- **Retirement Contingency Fund:** As of January 2007, the District switched its defined benefit pension plan from OCERS to the California Public Employees Retirement System (CalPERS). Per the Termination and Continuing Contribution Agreement between OCERS and the District, commencing December 31, 2010 and every three years thereafter OCERS recalculates

the District's Unfunded Actuarial Accrued Liability (UAAL) obligation, based on accumulated assets and liabilities attributable to the District.

Every calendar year following December 31, 2008, OCERS has provided a report which outlines the assets and liabilities of the retirement system attributable to the District and any UAAL attributable to the District. The most recent report received from Segal Consulting, OCERS consulting actuary, reported that the District's withdrawal liability as of December 31, 2013 was \$2,676,850. Although the interim calculations do not trigger the contractually required payment, the District has made pre-payments in anticipation of the scheduled triennial recalculation of its UAAL. In FY 2012-13 and FY 2013-14, pre-payments in the amount of \$500,000 each year were made to OCERS.

OCERS will begin the required triennial experience study in FY 2015-16. The study will include calendar years 2012, 2013, and 2014. The District must satisfy the obligation to OCERS in full within three (3) years following the effective date of the recalculation. At the end of FY 14-15, the Retirement Contingency fund balance is estimated to be \$1,049,000. The FY 2015-16 budget includes a transfer of \$2,000,000 from the Operating Fund to the Retirement Contingency Fund in anticipation of the upcoming UAAL true up payment.

Fund Balance:

In June 2011, the Board of Trustees adopted Resolution No. 361 establishing fund balance commitments for Vehicle Replacement, Liability Reserve, Equipment Replacement, Emergency Vector Control, Facility Improvement, Habitat Remediation, Environmental, Retiree Medical Insurance, and Retirement Contingency per Governmental Accounting Standards Board (GASB) Statement No. 54. These committed fund accounts are used to maintain control over resources that have been segregated for specific activities or objectives.

The following are the estimated FY 2014-15 and projected FY 2015-16 fund balances:

	Estimated FY 2014-15	Projected FY 2015-16
<u>Committed Fund Balance</u>		
Vehicle Replacement	\$ 618,955	\$ 480,655
Liability Reserve	405,561	456,661
Equipment Replacement	357,438	363,338
Emergency Vector Control	889,622	1,142,322
Facilities Improvement	1,004,692	1,059,192
Habitat Remediation	187,796	180,296
Environmental	7,397	2,397
Retiree Medical Insurance	250,148	150,648
Retirement Contingency	1,049,711	49,711
Total Committed Fund Balance:	4,771,320	3,885,220

	Estimated FY 2014-15	Projected FY 2015-16
Operating Fund Balance (Unassigned)	6,676,277	5,583,697
Total Committed and Unassigned Fund Balance	\$ 11,447,597	\$ 9,468,917

Additional Considerations:

As stated earlier, revenues to support programs and services in the proposed FY 2015-16 assume an increase in Assessment District No. 2 from \$5.02 to \$6.02 per SFE. The maximum allowable rate for FY 2015-16 will be \$6.89 per SFE. The District has never asked for an increase for Assessment District No. 2 and has always stayed well below the maximum allowable rate. An increase should only be imposed should it become absolutely necessary to assure exceptional service and protection of the public against vectors and vector-borne diseases. Should the Board of Trustees vote to establish the levy at a lower rate for FY 2015-16 than the proposed rate of \$6.02 per SFE, staff will need to re-examine proposed expenditures and bring a modified budget back to the Board of Trustees.

Conclusion

In conclusion, the proposed FY 2015-16 budget includes several program enhancements that will ultimately improve the Districts ability to protect citizens of Orange County from vectors and vector-borne diseases. All District staff have recommitted themselves and are more dedicated than ever to seeing that the District achieves its mission to the highest degree possible. Many lessons were learned during the epidemic 2014 WNV outbreak and it is the District's goal to ensure that staff use these lessons and continue to efficiently and effectively deliver superior service to the residents of Orange County.

MH/ss

Fund Balance Sheet

Fund No.	Fund Name	2013-14 Balance	2014-15 Revenues	2014-15 Expenditures	2014-15 Transfers	2014-15 Balance	2015-16 Revenues	2015-16 Expenditures	2015-16 Transfers	2015-16 Balance
10	Operating	\$ 7,036,932	\$ 11,037,388	\$ 10,472,620	\$ (925,423)	\$ 6,676,277	\$ 11,839,500	\$ 10,757,080	\$ (2,175,000)	\$ 5,583,697
20	Vehicle Replacement	651,707	18,825	-	(51,577)	618,955	11,700	-	(150,000)	480,655
30	Liability Reserve	429,561	1,000	-	(25,000)	405,561	1,100	-	50,000	456,661
40	Equipment Replacement	354,613	825	-	2,000	357,438	900	-	5,000	363,338
50	Emergency Vector Control	887,522	2,100	-	-	889,622	2,700	-	250,000	1,142,322
60	Facilities Improvement	820,016	322,100	137,424	-	1,004,692	312,500	258,000	-	1,059,192
70	Habitat Remediation	194,424	-	6,628	-	187,796	-	7,500	-	180,296
75	Environmental Fund	7,397	-	-	-	7,397	-	25,000	20,000	2,397
90	Retiree Medical Insurance	250,148	157,500	157,500	-	250,148	40,000	139,500	-	150,648
95	Retirement Contingency	48,831	880	-	1,000,000	1,049,711	-	3,000,000	2,000,000	49,711
		\$ 10,681,150	\$ 11,540,618	\$ 10,774,172	\$ -	\$ 11,447,597	\$ 12,208,400	\$ 14,187,080	\$ -	\$ 9,468,917

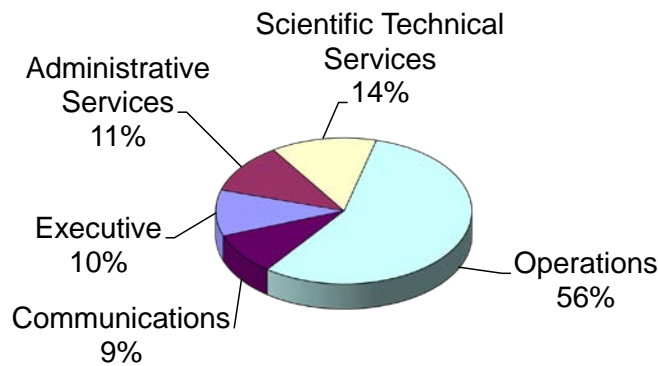
2015-16 Transfers

Fund No.	To	From	Amount	Explanation
	10	20	150,000	Reimbursement for vehicles purchased in current year
	10	30	-	Leave payout and compensated absences true up
	30	10	50,000	Funding future compensated absence liability
	95	10	2,000,000	Contribution towards anticipated retirement assessment
	50	10	250,000	Funding for Vector Emergencies
	75	10	20,000	Funding to meet environmental regulatory standards
	10	40	30,000	Reimbursement for equipment purchased in current year
	40	10	35,000	Funding future equipment replacements

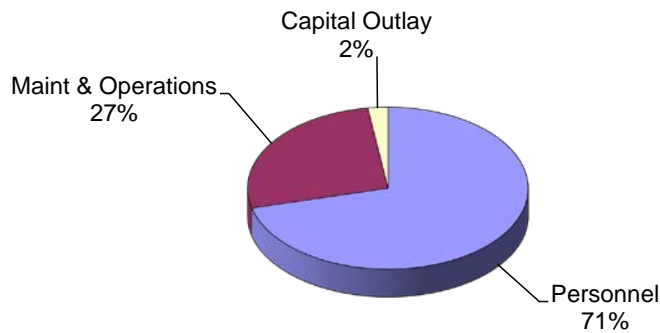
Operating Fund Expenditure Summary

2015-16	Executive	Administrative Services	Scientific Technical Services	Operations	Communications	Summary
Personnel	\$ 435,005	\$ 502,174	\$ 1,234,235	\$ 4,803,145	\$ 668,221	\$ 7,642,780
Maint & Operations	658,500	684,250	178,540	1,056,700	287,210	2,865,200
Capital Outlay	-	10,000	20,000	180,000	39,100	249,100
	\$ 1,093,505	\$ 1,196,424	\$ 1,432,775	\$ 6,039,845	\$ 994,531	\$ 10,757,080

Department Expenditures



Expenditures By Object Account



Operating Fund Expenditure Summary

BY DEPARTMENT AND EXPENDITURE TYPE FISCAL YEAR 2015-16

OPERATING FUND EXPENDITURES & TRANSFERS

	Personnel	Maintenance & Operations	Capital Outlay	Total
Executive				
Trustees	-	50,250	-	50,250
District Manager	435,005	25,900	-	460,905
Legal Services	-	110,000	-	110,000
Non-Departmental	-	472,350	-	472,350
sub-total	435,005	658,500	-	1,093,505
Administrative Services				
Administrative Services	502,174	222,900	10,000	735,074
Insurance	-	461,350	-	461,350
sub-total	502,174	684,250	10,000	1,196,424
Scientific Technical Services	1,234,235	178,540	20,000	1,432,775
Operations				
Field Operations	4,391,900	727,050	30,000	5,148,950
Vehicle Maintenance	291,525	281,500	150,000	723,025
Building Maintenance	119,720	48,150	-	167,870
sub-total	4,803,145	1,056,700	180,000	6,039,845
Communications				
Public Information	320,672	74,400	-	395,072
Information Technology	206,783	211,110	37,500	455,393
Public Service	140,766	1,700	1,600	144,066
sub-total	668,221	287,210	39,100	994,531
Total Operating Expenditures	7,642,780	2,865,200	249,100	10,757,080
Excess (Deficiency) of Revenues over Expenditures				\$ 1,082,420
Transfers to Other Funds				\$ (2,175,000)
NET INCOME				\$ (1,092,580)

Capital Outlay Summary

	2015-16 Budget
Operating Fund	
Executive	\$ -
Administrative Services	
Performance Management Software	\$ 10,000
Scientific Technical Services	
Monitoring & Calibration System for ULV Sprayers	\$ 20,000
Operations	
(3) Toyota Pre-Runner Trucks	\$ 82,000
(2) Toyota Tacoma 4x4 Trucks	58,000
(1) RIFA Golf Cart	10,000
(20) Handheld ULV Sprayers	27,400
(4) Backpack Sprayers	2,600
	<u>\$ 180,000</u>
Communications	
12 Replacement PCs	\$ 22,500
Switch for LAB & Admin Bldgs.	2,000
Tape Backup Replacement Server	7,000
Ergonomic Desk Chairs (3)	2,600
Office Furniture for IT Analyst	5,000
	<u>\$ 39,100</u>
Operating Fund Total	<u>\$ 249,100</u>
Other Funds	\$ -
Facility Improvement Fund	
(2) Swamp Coolers - RIFA & Special Services	\$ 14,000
Reseal District Parking Lot	8,500
New Roof Haster Business Park	166,000
Facilities Improvement Fund	<u>\$ 188,500</u>
Total Capital Outlay	<u>\$ 437,600</u>

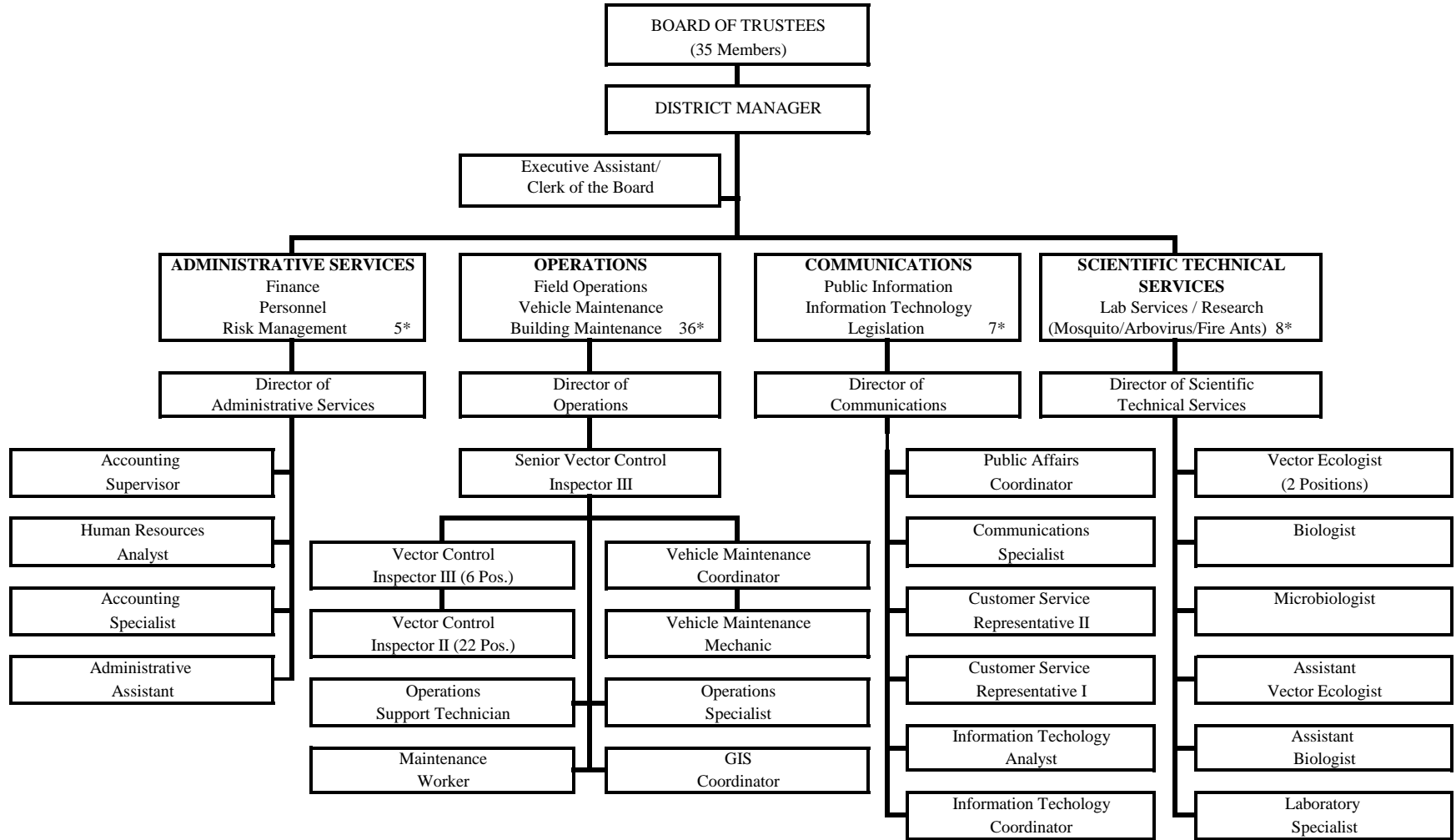
Personnel Summary

	2012-13	2013-14	2014-15	2015-16
	Actual	Actual	Estimate	Budget
Full-Time Staff				
District Manager	1	1	1	1
Executive Assistant/Clerk of the Board	1	1	1	1
Director of Administrative Services	1	1	1	1
Accounting Supervisor	1	1	1	1
Accounting Specialist	1	1	1	1
Administrative Assistant	0	0	0	1
Human Resources Specialist	1	1	0	0
Human Resources Analyst	0	0	1	1
Director of Scientific Technical Services	1	1	1	1
Biologist	1	1	1	1
Vector Ecologist	2	2	2	2
Assistant Biologist	1	1	1	1
Assistant Vector Ecologist	1	1	1	1
Microbiologist	1	1	1	1
Laboratory Specialist	1	1	1	1
Director of Operations	1	1	1	1
Operations Clerk	1	0	0	0
Operations Specialist	0	1	1	1
GIS Coordinator	0	0	1	1
Senior Vector Control Inspector III	1	1	1	1
Vector Control Inspector III	6	6	6	6
Vector Control Inspector II	22	22	21	22
Maintenance Worker	1	1	1	1
Operations Support Technician	1	1	1	1
Vehicle Maintenance Coordinator	1	1	1	1
Vehicle Maintenance Mechanic	1	1	1	1
Director of Communications	1	1	1	1
Public Affairs Coordinator	1	1	1	1
Communications Specialist	1	1	1	1
Customer Service Representative I	1	1	1	1
Customer Service Representative II	1	1	1	1
Information Technology Analyst	0	0	0	1
Information Technology Coordinator	1	1	1	1
	55	55	55	58

Orange County Mosquito and Vector Control District

Organizational Chart

July 1, 2015



*Total Full Time Positions = 58

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
OPERATING FUND TOTAL SOURCES & ALLOCATION COMPARISON
FISCAL YEARS 2012 THROUGH 2016**

	FY2012 Actual	FY2013 Actual	FY2014 Actual	FY2015 Estimate	FY2016 Budget
REVENUES & SOURCES					
Operating Fund - Revenue	\$ 10,388,003	\$ 11,262,052	\$ 10,839,810	\$ 11,037,388	\$ 11,839,500
Transfer In - from Vehicle Replacement Fund	-	128,994	146,400	51,577	150,000
Transfer In - from Liability Reserve	-	-	205,000	100,000	-
Transfer In - from Equipment Replacement Fund	34,655	23,719	32,000	53,000	30,000
TOTAL REVENUES & SOURCES	\$ 10,422,658	\$ 11,414,765	\$ 11,223,210	\$ 11,241,965	\$ 12,019,500
EXPENDITURES & USES					
Operating Fund - Expenditures	\$ 8,967,494	\$ 8,978,175	\$ 9,044,542	\$ 10,412,620	\$ 10,757,080
Transfer Out - to Vehicle Replacement Fund	-	-	500,000	-	-
Transfer Out - to Liability Reserve	-	-	145,000	75,000	50,000
Transfer Out - to Equipment Replacement Fund	-	-	50,000	55,000	35,000
Transfer Out - to Emergency Vector Control Fund	-	-	-	-	250,000
Transfer Out - to Habitat Remediation Fund	-	200,000	-	-	-
Transfer Out - to Environmental Fund	20,000	40,000	-	-	20,000
Transfer Out - to Retiree Medical Fund	357,000	-	-	-	-
Transfer Out - to Retirement Contingency Fund	100,000	550,000	500,000	1,000,000	2,000,000
Transfer Out - to Facilities Improvement Fund	300,000				
TOTAL EXPENDITURES & USES	9,744,494	9,768,175	10,239,542	11,542,620	13,112,080
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	\$ 678,165	\$ 1,646,590	\$ 983,668	\$ (300,655)	\$ (1,092,580)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2010 THRU 2016
REVENUE AND EXPENDITURES**

Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
4100	Property Tax	4,277,409	4,596,700	4,272,704	4,780,807	4,631,248	4,880,850	5,090,000
4101	Prior Year Tax	14,274	8,083	5,732	2,239	2,247		
4102	State HOX	36,561	36,139	35,606	34,970	33,949		
4103	CRA Tax	13,433	13,268	12,594	10,807	11,931		
4104	8% SRAF Prop Tax Impound	(354,864)	-	-				
4105	1996 Benefit Assessment	1,508,855	1,407,100	1,502,064	1,518,275	1,530,353	1,545,000	1,540,000
4106	2004 Benefit Assessment	4,148,768	3,863,585	4,111,004	4,123,772	4,122,414	4,153,000	4,900,000
4200	Interest	12,132	12,964	9,883	5,386	16,363	9,750	11,500
4300	Miscellaneous	17,588	36,118	17,855	30,488	1,676	18,000	10,000
4305	Pass Thru Money	58,547	68,573	165,266	614,452	298,450	235,000	120,000
4310	Rent for Cell Site	34,327	35,228	35,724	35,985	36,151	36,000	42,000
4315	VCJPA Pooled Services	183,556	164,049	147,905	48,853	35,696	88,388	50,000
4501	Brown & Caldwell	581	945	-	-	-		
4502	California State Commisioner	39,322	72,287	24,990	8,906	7,883	5,000	5,000
4504	Irvine Ranch Water District	6,346	7,996	8,431	9,366	27,478	35,400	35,000
4505	Orange County Sanitation Distr	1,795	1,702	1,677	1,665	1,739	1,000	1,000
4507	University of California - Irv	26,157	27,022	31,315	27,704	68,670	20,000	25,000
4508	U.S. Weapons Marsh	9,849	3,275	5,252	8,053	9,776	6,500	6,500
4509	Misc Services Invoiced	-	-	-	325	3,785	3,500	3,500
Total Revenue		10,034,636	10,355,033	10,388,003	11,262,052	10,839,810	11,037,388	11,839,500
Salaries & Benefits		(6,785,081)	(6,898,263)	(6,904,627)	(6,726,853)	(6,510,617)	(7,071,305)	(7,642,780)
Maintenance & Operations		(2,200,115)	(2,158,353)	(2,012,981)	(2,032,797)	(2,205,064)	(3,117,738)	(2,865,200)
Capital Outlay		(115,344)	(35,854)	(49,886)	(218,525)	(328,860)	(223,577)	(249,100)
Total Expenditures		(9,100,540)	(9,092,469)	(8,967,494)	(8,978,175)	(9,044,542)	(10,412,620)	(10,757,080)
REVENUES VS EXPENDITURES		934,096	1,262,564	1,420,510	2,283,878	1,795,268	624,768	1,082,420
Transfers In		106,500	528,000	34,655	152,713	383,400	204,577	180,000
Transfers Out		(1,294,510)	(1,247,119)	(777,000)	(790,000)	(1,195,000)	(1,130,000)	(2,355,000)
NET INCOME		(253,914)	543,445	678,165	1,646,591	983,668	(300,655)	(1,092,580)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2010 THRU 2016
REVENUE AND EXPENDITURES**

Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
<i>Personnel</i>								
6001	Salaries - Regular	(4,048,922)	(4,086,289)	(4,118,957)	(4,120,718)	(3,994,848)	(4,253,600)	(4,607,400)
6002	Extra Help / Seasonal	(866,585)	(872,754)	(870,442)	(846,889)	(824,452)	(900,000)	(1,156,000)
6003	Overtime	(191)	(243)	(164)	-	(362)	(300)	(200)
6004	Bilingual Pay	(4,368)	(4,536)	(4,937)	(4,358)	(4,550)	(4,600)	(5,672)
6005	Art Pay	(2,400)	(2,500)	(2,410)	(2,390)	(1,200)	(1,500)	-
6006	Tool Allowance	(720)	(750)	(723)	(717)	(720)	(800)	(800)
6007	Carpool Incentive Pay	-	-	-	-	(2,460)	-	(2,260)
6101	Comp Time Payout	(118,691)	(105,035)	(96,724)	(77,434)	(86,999)	(132,200)	(125,470)
6102	Vacation Payout	(40,409)	(78,809)	(45,585)	(32,350)	(57,756)	(52,900)	(91,570)
6103	Sick Leave Payout	(43,903)	(40,115)	(17,710)	(30,922)	(43,829)	(16,900)	(73,200)
6209	Unemployment Insurance	(45,038)	(51,056)	(53,953)	(48,241)	(53,038)	(51,885)	(58,535)
6210	Medicare & FICA	(79,199)	(80,001)	(80,528)	(81,314)	(71,377)	(80,710)	(92,600)
6211	Unemployment Costs	(35,926)	(2,126)	-	-	-	-	-
6212	Retirement	(685,745)	(693,357)	(736,975)	(610,201)	(607,324)	(647,750)	(426,082)
6220	Health Insurance	(482,485)	(531,850)	(542,549)	(540,225)	(477,503)	(650,640)	(703,940)
6230	Dental Insurance	(12,381)	(14,711)	(11,531)	(9,456)	(13,249)	(10,400)	-
6240	Life Insurance	(13,773)	(14,367)	(13,432)	(13,568)	(10,268)	(13,795)	(12,866)
6245	LTD Insurance	(40,638)	(42,770)	(43,826)	(43,750)	(38,186)	(42,920)	(43,425)
6250	Vision Insurance	(2,596)	(3,173)	(2,526)	(2,055)	(3,541)	(1,950)	-
6260	Accidental Death & Dismemberme	(1,568)	(1,644)	(1,525)	(1,502)	(1,287)	(1,715)	(1,740)
6275	Deferred Comp Benefit	(151,408)	(158,265)	(151,277)	(150,469)	(145,894)	(176,740)	(211,020)
6280	Cafeteria Plan	(83,472)	(83,795)	(79,255)	(82,044)	(41,282)	-	-
6290	Auto Allowance	(24,661)	(30,116)	(29,600)	(28,250)	(30,492)	(30,000)	(30,000)
	Total Personnel	(6,785,081)	(6,898,263)	(6,904,627)	(6,726,853)	(6,510,617)	(7,071,305)	(7,642,780)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2010 THRU 2016
REVENUE AND EXPENDITURES**

Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
	Maintenance & Operations							
7001	Supplies / Division Expense	(76,113)	(64,566)	(62,453)	(62,537)	(67,668)	(67,900)	(69,900)
7002	Art & Construction Supplies	(2,313)	(2,522)	(2,551)	(1,137)	(2,054)	(4,500)	(4,500)
7003	Minor Office Equipment	(12,029)	(15,383)	(14,181)	(12,170)	(3,044)	(9,600)	(16,400)
7004	Uniforms	(21,225)	(23,176)	(27,191)	(20,071)	(22,955)	(24,250)	(30,050)
7005	Household Expense	(10,594)	(9,908)	(11,001)	(9,458)	(8,860)	(10,000)	(10,000)
7006	Postage	(8,757)	(5,813)	(4,837)	(4,991)	(5,355)	(5,500)	(6,000)
7007	Printing Costs	(12,396)	(10,317)	(15,560)	(16,272)	(27,271)	(38,200)	(21,600)
7008	Micro Lab	(30,247)	(21,967)	(21,908)	(27,782)	(25,696)	(35,000)	(27,000)
7009	Field Lab	(1,818)	(2,168)	(3,959)	(9,022)	(4,930)	(9,500)	(17,500)
7010	Environmental Biology	(18,189)	(12,324)	(11,765)	(15,381)	(12,314)	(10,000)	(20,000)
7011	Disease Surveillance	(3,983)	(4,545)	(4,854)	(2,528)	(3,848)	(3,000)	(3,000)
7012	General Lab Supplies	(26,769)	(19,841)	(26,842)	(27,686)	(30,207)	(43,500)	(30,000)
7014	Pesticides	(437,599)	(391,759)	(331,190)	(362,231)	(437,930)	(450,000)	(450,000)
7016	Rat Bait Station Supplies	(43,603)	(52,613)	(64,700)	(39,906)	(43,711)	(60,000)	(60,000)
7017	Protective Equipment	(15,244)	(21,883)	(18,845)	(19,895)	(26,824)	(17,000)	(18,000)
7018	Employee Physicals & First Aid	(7,586)	(7,664)	(10,859)	(9,447)	(12,426)	(9,700)	(12,500)
7019	Publications	(2,747)	(3,079)	(2,677)	(1,865)	(2,616)	(3,500)	(3,500)
7020	HR Recruitment Expense	(5,185)	(12,207)	(8,572)	(7,434)	(9,981)	(10,000)	(11,500)
7021	Auto Incident Administration	(22)	(39)	(5)	(48)	(32)	(100)	(100)
7022	Public Relations	(647)	(745)	(391)	(2,728)	(33,828)	(19,278)	(1,200)
7023	Promotional Supplies	(2,499)	(3,447)	(4,412)	(2,850)	(3,753)	(5,000)	(7,000)
7024	Computer Software	(12,739)	(3,097)	(693)	(5,213)	(1,793)	(19,700)	(20,000)
7025	Equipment Rental	(245)	(462)	(29)	-	-	(500)	(500)
7026	Disaster Preparedness Supplies	(2,243)	(1,295)	(1,784)	(1,977)	(1,544)	(2,800)	(2,800)
7110	Cellular Service	(9,701)	(15,205)	(10,150)	(6,026)	(7,116)	(19,350)	(39,550)
7120	Telephone	(20,118)	(20,089)	(22,746)	(29,329)	(31,952)	(31,000)	(37,000)
7210	Electricity	(49,750)	(51,425)	(55,573)	(50,841)	(56,035)	(52,000)	(58,500)
7220	Natural Gas	(2,561)	(3,219)	(3,239)	(2,449)	(2,449)	(5,000)	(5,000)
7230	Water	(3,282)	(3,748)	(3,080)	(3,781)	(4,021)	(3,800)	(4,000)
7310	Workers Compensation	(229,642)	(274,409)	(256,826)	(236,123)	(221,061)	(278,100)	(285,000)
7320	General Liability	(131,706)	(130,188)	(160,253)	(132,170)	(126,438)	(110,000)	(115,000)
7330	Property Insurance & Admin Cos	(18,643)	(17,214)	(5,298)	(20,957)	(32,256)	(29,000)	(35,000)
7340	Earthquake Insurance	(16,277)	(19,408)	(23,128)	(24,935)	(26,154)	(22,000)	(25,000)
7360	Group Fidelity Premium	-	-	-	(5,928)	-	(1,350)	(1,350)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2010 THRU 2016
REVENUE AND EXPENDITURES**

Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
7401	Equipment Repair	(10,631)	(10,458)	(10,846)	(8,356)	(9,650)	(19,450)	(19,450)
7402	Facility Repair & Maintenance	(3,664)	(12,918)	(6,729)	(14,057)	(7,800)	(15,000)	(15,000)
7403	Rents & Leases of Equipment	(11,171)	(10,177)	(10,855)	(10,800)	(11,465)	(11,000)	(12,000)
7405	Facility Lease	(81,656)	(44,711)	-	-	-	-	-
7406	Security Alarm Expense	(1,375)	(4,215)	(1,730)	(1,105)	(1,105)	(1,000)	(1,300)
7407	A/C & Heating Services	(8,916)	(4,939)	(5,166)	(9,298)	(7,514)	(6,500)	(6,500)
7408	Plumbing Services	(847)	(204)	(952)	(2,547)	(21,973)	(8,500)	(5,000)
7410	Refuse Disposal	(4,593)	(4,865)	(4,989)	(5,065)	(6,091)	(6,300)	(6,200)
7411	Building Security	(3,222)	(3,121)	(4,305)	(1,335)	(1,568)	(5,000)	(9,000)
7501	Landscape Contract	(3,970)	(4,800)	(4,800)	(5,150)	(4,800)	(5,000)	(5,000)
7502	Mosquito & Vector Research	(37,260)	(37,260)	-	-	-	-	-
7503	Contract & Applied Research	(7,925)	(9,285)	(38,101)	(33,954)	(45,410)	(25,000)	(35,000)
7504	Auditing Contract	(12,040)	(9,580)	(11,395)	(7,720)	(12,525)	(12,000)	(12,000)
7505	Contractual Services PCO	(75,457)	(54,130)	(41,068)	(39,118)	(21,123)	(35,000)	(35,000)
	IT Recovery	(7,198)	(6,222)	(7,037)	(8,135)	(12,782)	(14,400)	(14,400)
7506	Team Building	(565)	-	-	-	-	(1,000)	(1,000)
7507	District Counsel	(75,504)	(74,530)	(41,536)	(70,638)	(74,031)	(70,000)	(75,000)
7508	Labor Counsel	(6,468)	(13,950)	2,684	(25,315)	(7,677)	(20,000)	(20,000)
7510	Computer Consultant	(44,089)	(45,210)	(41,460)	(46,335)	(42,268)	(56,010)	(52,510)
7511	Software Maintenance	(60,325)	(90,340)	(62,118)	(52,483)	(84,461)	(167,900)	(109,950)
7513	Helicopter Service	(7,503)	-	-	-	-	(10,000)	(10,000)
7514	Professional Services	(26,743)	(20,606)	(36,385)	(49,928)	(50,284)	(68,400)	(76,400)
7515	Aerial Surveillance	(19,701)	-	(20,000)	(22,816)	(22,816)	(61,500)	(32,000)
7516	Permits and Licenses	-	-	-	(97)	(97)	-	(400)
7520	Records Retention & Disposal	-	-	(4,186)	(96)	-	-	(20,000)
7522	District Mgr Discretionary M & O	-	-	-	(4,961)	-	(32,900)	(35,000)
7530	Discovery Cube	-	-	-	-	-	(525,000)	(250,000)
7602	Outreach Event Fees	(2,713)	(2,700)	(2,975)	(3,553)	(2,863)	(5,900)	(3,800)
7603	Vector Awareness Advertising	(5,795)	(15,000)	(15,000)	-	-	-	-
7605	Digital Map Products	(14,750)	(14,750)	(24,750)	(24,750)	(26,250)	(25,000)	(25,000)
7606	Multi-Media Production	-	-	-	(480)	(1,503)	(1,500)	(1,500)
7701	Investment Administrative Fees	(6,287)	(6,066)	(7,719)	(8,058)	(8,442)	(8,000)	(8,750)
7702	Assessment Expense	(79,242)	(6,162)	(26,361)	(27,464)	(29,099)	(30,000)	(32,500)
7703	Taxes & Assessments	(8,216)	(7,770)	(8,608)	(6,925)	(6,436)	(9,000)	(9,000)
7704	Tax Collection Charge	(25,908)	(32,513)	(33,027)	(39,160)	(40,585)	(40,000)	(42,500)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2010 THRU 2016
REVENUE AND EXPENDITURES**

Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
7801	Toll Road Transponders	(2,280)	(2,454)	(2,418)	(2,538)	(2,748)	(3,000)	(3,040)
7802	Fuel	(117,074)	(128,152)	(149,144)	(160,084)	(154,902)	(200,000)	(200,000)
7803	Vehicle Accessories	(38,158)	(53,524)	(57,974)	(41,847)	(47,806)	(58,000)	(58,000)
7804	Garage Equipment	(2,980)	(2,942)	(2,841)	(1,115)	(3,652)	(5,000)	(5,000)
7805	District Vehicle Wash	(888)	(964)	(630)	(669)	(677)	(1,000)	(1,000)
7901	Employee Events	(6,410)	(9,129)	(5,564)	(6,322)	(7,726)	(8,000)	(8,000)
7902	Trustee-in-Lieu	(35,000)	(34,469)	(36,900)	(34,100)	(35,500)	(42,000)	(42,000)
7903	Memberships	(20,519)	(20,856)	(22,754)	(22,718)	(23,550)	(27,500)	(29,950)
7904	Tuition Reimbursement	(2,748)	(39)	-	(39)	(599)	(1,000)	(1,250)
7905	Mileage Reimbursement	(360)	(381)	(205)	(4)	-	(200)	(200)
7906	Training	(2,963)	(4,967)	(1,283)	(2,765)	(4,694)	(5,650)	(6,650)
7907	Conferences & Meetings	(33,930)	(50,391)	(61,972)	(40,890)	(56,378)	(52,500)	(64,500)
7908	Continuing Education	(12,122)	(5,785)	(10,193)	(9,695)	(10,065)	(7,500)	(16,000)
	Total Maintenance & Operations	(2,200,115)	(2,158,353)	(2,012,981)	(2,032,797)	(2,205,064)	(3,117,738)	(2,865,200)
8100	Equipment	(115,344)	(35,854)	(49,886)	(218,525)	(328,860)	(223,577)	(249,100)
	Total Capital Outlay	(115,344)	(35,854)	(49,886)	(218,525)	(328,860)	(223,577)	(249,100)
Fund 10 General Fund								
	Total Revenue	10,034,636	10,355,033	10,388,003	11,262,052	10,839,810	11,037,388	11,839,500
	Total Personnel	(6,785,081)	(6,898,263)	(6,904,627)	(6,726,853)	(6,510,617)	(7,071,305)	(7,642,780)
	Total Maintenance & Operations	(2,200,115)	(2,158,353)	(2,012,981)	(2,032,797)	(2,205,064)	(3,117,738)	(2,865,200)
	Total Capital Outlay	(115,344)	(35,854)	(49,886)	(218,525)	(328,860)	(223,577)	(249,100)
	Summary of Expenditures	(9,100,540)	(9,092,469)	(8,967,494)	(8,978,175)	(9,044,542)	(10,412,620)	(10,757,080)
	Transfers In	106,500	528,000	34,655	152,713	383,400	204,577	180,000
	Transfers Out	(1,294,510)	(1,247,119)	(777,000)	(790,000)	(1,195,000)	(1,130,000)	(2,355,000)
	Revenue vs Expenses	(253,914)	543,445	678,165	1,646,591	983,668	(300,655)	(1,092,580)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2010 THRU 2016
REVENUE AND EXPENDITURES**

Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
<i>Fund 20 Vehicle Replacement</i>								
4200	Interest	8,203	5,008	670	746	1,121	1,500	1,200
4300	Vehicle (Loss) Reimbursement	-	-	-	-	-	17,325	-
4400	Sale of Vehicles	4,569	-	-	17,352	13,209	-	10,500
5100	Transfers In	200,000	-	-	-	500,000	-	-
5200	Transfers Out	(47,500)	(590,000)	(400,000)	(128,994)	(146,400)	(51,577)	(150,000)
	Revenue Total	212,772	5,008	670	18,098	514,330	18,825	11,700
	Expense Total	(47,500)	(590,000)	(400,000)	(128,994)	(146,400)	(51,577)	(150,000)
<i>Fund 30 Liability Reserve</i>								
Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
4200	Interest	3,214	2,319	1,548	930	1,152	1,000	1,100
5100	Transfers In	-	-	-	-	145,000	75,000	50,000
5200	Transfers Out	-	-	-	-	(205,000)	(100,000)	-
	Revenue Total	3,214	2,319	1,548	930	146,152	76,000	51,100
	Expense Total	-	-	-	-	(205,000)	(100,000)	-
<i>Fund 40 Equipment Replacement</i>								
Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
4200	Interest	3,004	1,951	1,201	654	864	825	900
5100	Transfers In	-	-	-	-	50,000	55,000	35,000
5200	Transfers Out	(59,000)	(28,000)	(34,655)	(23,719)	(32,000)	(53,000)	(30,000)
	Revenue Total	3,004	1,951	1,201	654	50,864	55,825	35,900
	Expense Total	(59,000)	(28,000)	(34,655)	(23,719)	(32,000)	(53,000)	(30,000)
<i>Fund 50 Emergency Vector</i>								
Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
4200	Interest	5,825	4,203	2,806	1,687	2,240	2,100	2,700
5100	Transfers In	-	-	-	-	-	-	250,000
5200	Transfers Out	-	-	-	-	-	-	-
	Revenue Total	5,825	4,203	2,806	1,687	2,240	2,100	252,700
	Expense Total	-	-	-	-	-	-	-

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2010 THRU 2016
REVENUE AND EXPENDITURES**

Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
Fund 70 Habitat Remediation								
Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
7505	Habitat Remediation Contracts	-	-	-	-	(5,576)	(6,628)	(7,500)
5100	Transfers In	-	-	-	200,000	-	-	-
5200	Transfers Out	-	-	-	-	-	-	-
	Revenue Total	-	-	-	200,000	-	-	-
	Expense Total	-	-	-	-	(5,576)	(6,628)	(7,500)
Fund 75 Environmental								
Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
7525	CEQA Permit Fees	-	-	(4,393)	(5,511)	-	-	(25,000)
7526	NPDES Assessment	-	-	(12,482)	(27,809)	-	-	-
5100	Transfers In	-	-	20,000	40,000	-	-	20,000
5200	Transfers Out	-	-	-	-	-	-	-
	Revenue Total	-	-	20,000	40,000	-	-	20,000
	Expense Total	-	-	(16,875)	(33,319)	-	-	(25,000)
Fund 90 Retiree Medical								
Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
4150	Retiree Medical	56,712	59,758	55,922	197,918	53,997	157,500	40,000
4151	PARS Trust Reimbursement	-	-	-	-	149,607	-	-
7350	Medicare Premium Reimbursement	(14,448)	(14,208)	(15,704)	(16,545)	(18,176)	(20,200)	(22,000)
7352	Retiree Medical Allowance	-	(2,103)	(5,601)	(6,517)	(8,844)	(17,300)	(17,500)
7355	Health Insurance Premium	(139,028)	(138,856)	(135,263)	(121,249)	(101,615)	(120,000)	(100,000)
7360	GASB 45	(494,667)	(132,000)	(182,000)	-	-	-	-
5100	Transfers In	494,510	232,000	357,000	-	-	-	-
5200	Transfers Out	(230,000)	-	-	-	-	-	-
	Revenue Total	551,222	291,758	412,922	197,918	203,605	157,500	40,000
	Expense Total	(878,143)	(287,168)	(338,569)	(144,310)	(128,635)	(157,500)	(139,500)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2010 THRU 2016
REVENUE AND EXPENDITURES**

Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
<i>Fund 95 Retirement Cont.</i>								
Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
4200	Interest	7,785	7,388	512	704	432	880	800
7001	O.C. Retirement System	-	-	(2,543,430)	(500,000)	(500,000)	-	(3,000,000)
5100	Transfers In	830,000	500,000	580,100	550,000	500,000	1,000,000	2,000,000
5200	Transfers Out	-	-	-	-	-	-	-
	Revenue Total	837,785	507,388	580,612	550,704	500,432	1,000,880	2,000,800
	Expense Total	-	-	(2,543,430)	(500,000)	(500,000)	-	(3,000,000)
 OTHER FUNDS TOTAL								
	Revenues	1,613,822	812,627	1,019,759	1,009,991	1,417,622	1,311,130	2,412,200
	Expenditures	(984,643)	(905,168)	(3,333,529)	(830,343)	(1,017,611)	(368,705)	(3,352,000)
	REVENUE VS EXPENSES	629,179	(92,541)	(2,313,770)	179,649	400,012	942,425	(939,800)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2010 THRU 2016
REVENUE AND EXPENDITURES**

Acct #	Description	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimated	2016 Budget
FUND 60 FACILITIES IMPROVEMENT								
Acct #	Description							
4100	Rental Income	-	144,199	312,520	301,118	323,448	320,000	310,000
4200	Interest	21,628	2,576	1,061	1,133	1,710	2,100	2,500
6002	Extra Help / Seasonal	(19,735)	(16)	-	-	-	-	-
6209	Unemployment Insurance	(881)	(31)	-	-	-	-	-
6210	Medicare & FICA	(279)	(7)	-	-	-	-	-
7001	Supplies / Division Expense	-	(14,639)	-	-	-	-	-
7500	Property Management Services	-	(10,000)	(56,919)	(4,645)	(1,764)	(4,000)	(5,000)
7501	Landscape Contract	-	(3,377)	(19,187)	(104,296)	(19,666)	(20,600)	(20,000)
7504	A/C & Heating	-	(3,314)	(7,476)	(3,923)	(2,666)	(5,500)	(5,500)
7505	Landscape & Lot Maintenance	-	(1,125)	(2,150)	(1,750)	(2,350)	(2,300)	(2,400)
7508	Refuse Disposal	-	(3,209)	(7,888)	(8,079)	(7,768)	(8,500)	(8,500)
7510	HBP Utilities	-	(2,568)	(5,966)	(6,284)	(3,644)	(4,000)	(4,000)
7520	Facility Improvement	(3,771)	(126)	-	-	(14,713)	-	-
7525	Building Remodel	-	-	-	-	-	(7,200)	(3,500)
7530	District 'Green' Energy	(136,785)	-	-	-	-	-	-
7540	Renovate Ponds	(29,987)	-	-	-	-	-	-
7545	Vehicle Garage Upgrades	(2,160)	-	-	-	-	-	-
7550	Tenant Improvements	-	-	(3,000)	-	-	(1,000)	(1,000)
7560	Bad Debt / Write Off	-	-	-	(12,240)	-	-	-
7700	Property Acquisition	-	(3,823,287)	-	-	-	-	-
7703	Property Taxes	-	-	-	(5,223)	(5,446)	(5,600)	(5,600)
8100	Equip & Improvements - District	-	-	-	-	(60,196)	(68,724)	(188,500)
8100	Equipment - HBP	-	-	(30,732)	(10,350)	(14,239)	(10,000)	(14,000)
Total Revenues		21,628	146,774	313,581	302,252	325,158	322,100	312,500
	Personnel	(20,895)	(54)	-	-	-	-	-
	Maintenance & Operations	(193,599)	(3,861,699)	(102,587)	(146,440)	(58,018)	(58,700)	(55,500)
	Capital Outlay	-	-	(30,732)	(10,350)	(74,435)	(78,724)	(202,500)
Total Expenditures		(214,494)	(3,861,753)	(133,319)	(156,790)	(132,453)	(137,424)	(258,000)
	Transfers In	-	605,119	300,000	-	-	-	-
	Transfers Out	-	-	(80,100)	-	-	-	-
NET INCOME		(192,866)	(3,109,860)	400,163	145,462	192,705	184,676	54,500

Revenues

Fund No.	Fund	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Operating Fund					
10.4100	Property Tax	\$ 4,828,822	\$ 4,679,375	\$ 4,880,850	\$ 5,090,000
10.4105	1996 Benefit Assessment	1,518,275	1,530,353	1,545,000	1,540,000
10.4106	2004 Benefit Assessment	4,123,772	4,122,414	4,153,000	4,900,000
10.4200	Interest	5,386	16,363	9,750	11,500
10.4300	Miscellaneous	30,488	1,676	18,000	10,000
10.4305	Pass Thru Money	614,452	298,450	235,000	120,000
10.4310	Rent for Cell Sites	35,985	36,151	36,000	42,000
10.4315	VCJPA Pooled Services	48,853	35,696	88,388	50,000
10.45XX	Charges for Services	56,018	119,331	71,400	76,000
		\$ 11,262,052	\$ 10,839,810	\$ 11,037,388	\$ 11,839,500

Fund No.	Fund	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Vehicle Replacement					
20.4200	Interest	\$ 746	\$ 1,121	\$ 1,500	\$ 1,200
20.4400	Sale of Vehicles	17,352	13,209	17,325	10,500
		\$ 18,098	\$ 14,330	\$ 18,825	\$ 11,700

Fund No.	Fund	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Liability Reserve					
30.4200	Interest	\$ 930	\$ 1,152	\$ 1,000	\$ 1,100

Fund No.	Fund	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Equipment Replacement					
40.4200	Interest	\$ 654	\$ 864	\$ 825	\$ 900

Fund No.	Fund	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Emergency Vector Control					
50.4200	Interest	\$ 1,687	\$ 2,240	\$ 2,100	\$ 2,700

Fund No.	Fund	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Facilities Improvement					
60.4100	Property Leases	\$ 301,118	\$ 323,448	\$ 320,000	\$ 310,000
60.4200	Interest	1,133	1,710	2,100	2,500
		\$ 302,252	\$ 325,158	\$ 322,100	\$ 312,500

Fund No.	Fund	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Retiree Medical Insurance					
90.4150	Retiree Medical Insurance	\$ 197,918	\$ 53,997	\$ 157,500	\$ 40,000

Fund No.	Fund	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Retirement Contingency					
95.4200	Interest	\$ 704	\$ 432	\$ 880	\$ 800

Department: Executive

Departmental Programs

Trustees
 District Manager
 Legal Services
 Non-Departmental

Department Overview

The Orange County Mosquito and Vector Control District is a special district organized in 1947. The District is governed by a 35 member Board of Trustees representing the 34 cities of Orange County and the County at Large. The Board of Trustees is the legislative body of the District and is responsible for the policies of the District and general oversight of the District's operations and performance. The Board of Trustees has five standing committees: Executive; Policy and Personnel; Budget and Finance; Building, Property and Equipment; and Operations.

The District Manager is appointed by the Board of Trustees and serves at its pleasure. The District Manager is the Chief Executive Officer of the District. The District Manager appoints all Department Heads and is responsible for overseeing the daily operations of the District. The District Manager is assisted by an Executive Assistant/Clerk of the Board. The Executive Assistant/Clerk of the Board is responsible for the preparation of the agenda for the Trustee Board meetings and the maintaining of all official District documents and records. In addition, the Executive Assistant/Clerk of the Board provides general clerical support to the Board and District Manager.

The District Counsel advises the Board of Trustees on all matters of law in the conduct of District affairs. District Counsel prepares resolutions and contracts for consideration by the Board of Trustees. In addition, District Counsel reviews all legal documents and represents the District in matters involving litigation.

Budget Summary

	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget	Percent
Personnel	\$ 325,502	\$ 352,022	\$ 318,085	\$ 435,005	39.8%
Maintenance & Operations	315,209	316,548	956,750	658,500	60.2%
Capital Outlay	31,535	45,671	85,000	-	0.0%
Total Expenditures	\$ 672,246	\$ 714,241	\$ 1,359,835	\$ 1,093,505	4 Year Change
Percentage Change		6.2%	90.4%	-19.6%	62.7%

Personnel Summary

	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Full-time Positions				
District Manager	1	1	1	1
Executive Assistant / Clerk of the Board	1	1	1	1
	2	2	2	2

Department:	Executive
Program:	Trustees
Program No.:	10.110

Budget Summary					
	2012-13	2013-14	2014-15	2015-16	
	Actual	Actual	Estimate	Budget	Percent
Personnel	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance & Operations	41,647	41,671	48,750	50,250	100.0%
Capital Outlay	-	-	-	-	0.0%
Total Expenditures	\$ 41,647	\$ 41,671	\$ 48,750	\$ 50,250	

Fund:	Operating
Department:	Executive
Program:	Trustees
Program No.:	10.110

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
	<i>Maintenance & Operations</i>				
10.110.7001	Supplies/Division Expense	\$ 4,426	\$ 3,606	\$ 2,500	\$ 2,500
10.110.7902	Trustee-in-Lieu	34,100	35,500	42,000	42,000
10.110.7906	Training	-	450	750	750
10.110.7907	Conferences & Meetings	3,122	2,114	3,500	5,000
		\$ 41,647	\$ 41,671	\$ 48,750	\$ 50,250
Total Trustees		\$ 41,647	\$ 41,671	\$ 48,750	\$ 50,250

Department:	Executive
Program:	District Manager
Program No.:	10.120

Budget Summary								
	2012-13		2013-14		2014-15		2015-16	
	Actual	Actual	Estimate	Budget	Percent			
Personnel	\$ 325,502	\$ 352,022	\$ 318,085	\$ 435,005	94.4%			
Maintenance & Operations	17,278	26,748	21,900	25,900	5.6%			
Capital Outlay	-	-	-	-	0.0%			
Total Expenditures	\$ 342,780	\$ 378,770	\$ 339,985	\$ 460,905				

Personnel Summary								
	2012-13		2013-14		2014-15		2015-16	
Full-time Positions	Actual	Actual	Estimate	Budget				
District Manager	1	1	1	1				
Executive Assistant / Clerk of the Board	1	1	1	1				
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

Fund:	Operating
Department:	Executive
Program:	District Manager
Program No.:	10.120

Account Number	Expenditure Classification	2012-13		2013-14		2014-15		2015-16	
		Actual	Actual	Estimate	Budget				
Personnel									
10.120.6001	Salaries - Regular	\$ 225,519	\$ 226,011	\$ 232,500	\$ 236,500				
10.120.6002	Extra Help/Seasonal	2,169	-	-	-				
10.120.6101	Comp Time Payout	500	5,605	500	34,000				
10.120.6102	Vacation Payout	4,500	10,876	6,000	34,000				
10.120.6103	Sick Leave Payout	15,745	30,665	2,500	61,500				
10.120.6209	Unemployment Insurance	868	868	900	1,305				
10.120.6210	Medicare & FICA	2,240	3,658	3,500	5,100				
10.120.6212	Retirement	33,792	34,947	35,000	22,360				
10.120.6220	Health Insurance	11,900	13,036	17,400	18,000				
10.120.6230	Dental Insurance	1,439	552	-	-				
10.120.6240	Life Insurance	521	409	600	505				
10.120.6245	LTD Insurance	2,310	1,796	-	2,025				
10.120.6250	Vision Insurance	339	114	-	-				
10.120.6260	Accidental Death & Dismemberment	60	47	65	70				
10.120.6275	Deferred Compensation	8,308	8,660	8,320	8,840				
10.120.6280	Cafeteria Plan	4,493	3,485	-	-				
10.120.6290	Auto Allowance	10,800	11,292	10,800	10,800				
		\$ 325,502	\$ 352,022	\$ 318,085	\$ 435,005				

Department:	Executive
Program:	District Manager
Program No.:	10.120

Fund:	Operating
Department:	Executive
Program:	District Manager
Program No.:	10.120

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Maintenance & Operations</i>					
10.120.7001	Supplies/Division Expense	\$ 569	\$ 709	\$ 600	\$ 600
10.120.7003	Minor Office Equipment	-	-	500	500
10.120.7006	Postage	2,181	1,274	2,500	2,500
10.120.7019	Publications	592	172	1,000	1,000
10.120.7022	Public Relations	361	5,340	1,000	1,000
10.120.7110	Cellular Service	495	520	800	800
10.120.7901	Employee Appreciation	6,322	7,726	8,000	8,000
10.120.7906	Training	1,569	1,317	1,000	1,500
10.120.7907	Conferences & Meetings	5,188	9,689	6,500	10,000
		\$ 17,278	\$ 26,748	\$ 21,900	\$ 25,900
<i>Capital Outlay</i>					
10.120.8100	Equipment	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
<i>Total District Manager</i>		\$ 342,780	\$ 378,770	\$ 339,985	\$ 460,905

Department:	Executive
Program:	Legal Services
Program No.:	10.130

Budget Summary	2012-13	2013-14	2014-15	2015-16	Percent
	Actual	Actual	Estimate	Budget	
Personnel	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance & Operations	111,135	96,773	115,000	110,000	100.0%
Capital Outlay	-	-	-	-	0.0%
Total Expenditures	\$ 111,135	\$ 96,773	\$ 115,000	\$ 110,000	

Fund:	Operating
Department:	Executive
Program:	Legal Services
Program No.:	10.130

Account Number	Expenditure Classification	2012-13	2013-14	2014-15	2015-16
		Actual	Actual	Estimate	Budget
	<i>Maintenance & Operations</i>				
10.130.7507	District Counsel	\$ 70,638	\$ 74,031	\$ 70,000	\$ 75,000
10.130.7508	Labor Counsel	25,315	7,677	20,000	20,000
10.130.7514	Professional Services	15,183	15,065	25,000	15,000
		\$ 111,135	\$ 96,773	\$ 115,000	\$ 110,000
<i>Total Legal Services</i>		\$ 111,135	\$ 96,773	\$ 115,000	\$ 110,000

Department:	Executive
Program:	Non-Departmental
Program No.:	10.140

Budget Summary					
	2012-13	2013-14	2014-15	2015-16	
	Actual	Actual	Estimate	Budget	Percent
Personnel	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance & Operations	145,148	151,356	771,100	472,350	100.0%
Capital Outlay	31,535	45,671	85,000	-	0.0%
Total Expenditures	\$ 176,684	\$ 197,027	\$ 856,100	\$ 472,350	

Fund:	Operating
Department:	Executive
Program:	Non-Departmental
Program No.:	10.140

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Maintenance & Operations</i>					
10.140.7001	Supplies/Division Expense	\$ 6,705	\$ 8,267	\$ 6,800	\$ 6,800
10.140.7005	Household Expense	9,458	8,860	10,000	10,000
10.140.7006	Postage	217	349	500	750
10.140.7026	Disaster Preparedness	1,977	1,544	2,800	2,800
10.140.7120	Telephone	29,329	31,952	31,000	37,000
10.140.7210	Electricity	50,841	56,035	52,000	58,500
10.140.7220	Natural Gas	2,449	2,449	5,000	5,000
10.140.7230	Water	3,781	4,021	3,800	4,000
10.140.7403	Lease & Rental of Equipment	8,879	9,550	9,000	10,000
10.140.7406	Security Alarm Expense	1,105	1,105	1,000	1,300
10.140.7410	Refuse Disposal	5,065	6,091	6,300	6,200
10.140.7514	Professional Services	-	-	60,000	-
10.140.7518	Board Room Refurbishment	5,147	-	-	-
10.140.7520	Records Retention & Disposal	96	-	-	20,000
10.140.7522	District Mgr Discretionary M & O	4,961	-	32,900	35,000
10.140.7530	Discovery Cube	-	-	525,000	250,000
10.140.7903	Memberships	15,137	21,133	25,000	25,000
		\$ 145,148	\$ 151,356	\$ 771,100	\$ 472,350
<i>Capital Outlay</i>					
10.140.8100	Equipment	\$ 31,535	\$ 45,671	\$ 85,000	\$ -
		\$ 31,535	\$ 45,671	\$ 85,000	\$ -
Total Non-Departmental		\$ 176,684	\$ 197,027	\$ 856,100	\$ 472,350

Department: Administrative Services

Departmental Programs

Administrative Services
Insurance

Department Overview

The Administrative Services Division provides various support functions for the District. Administrative Services is responsible for Finance and Budget, Human Resources, Risk Management (Insurance) and Payroll. Financial responsibilities include developing and monitoring the annual budget; preparing monthly financial statements, accounts payables and receivables; administering petty cash; deferred compensation programs; managing fixed assets inventories; and ensuring compliance with Government accounting requirement and standards.

Human Resources coordinates the recruitment and hiring of District staff; administers employee benefits; coordinates employee relations and unemployment issues; maintains employee files; processes District vehicle incident claims; and administers the District's Personnel and Salary Resolution.

Insurance activities involve processing, resolving, and settling claims against the District, as well as claims the District has against others. The District is a member of a self-insurance pool (Vector Control Joint Powers Agency) made up of approximately 40 other California vector control districts. This organization helps administer and manage employment, workers compensation, liability, collision, property, and other claims against the District.

Budget Summary

	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget	Percent
Personnel	\$ 386,288	\$ 399,319	\$ 430,420	\$ 502,174	42.0%
Maintenance & Operations	580,901	584,903	632,800	684,250	57.2%
Capital Outlay	-	-	30,000	10,000	0.8%
Total Expenditures	\$ 967,189	\$ 984,222	\$ 1,093,220	\$ 1,196,424	4 Year Change
Percentage Change		1.8%	11.1%	9.4%	23.7%

Personnel Summary

	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Full-time Positions				
Director of Administrative Services	1	1	1	1
Accounting Supervisor	1	1	1	1
Accounting Specialist	1	1	1	1
Administrative Assistant	0	0	0	1
Human Resources Specialist	1	1	0	0
Human Resources Analyst	0	0	1	1
	4	4	4	5

Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Budget Summary					
	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget	Percent
Personnel	\$ 386,288	\$ 399,319	\$ 430,420	\$ 502,174	68.3%
Maintenance & Operations	160,788	178,994	192,350	222,900	30.3%
Capital Outlay	-	-	30,000	10,000	1.4%
Total Expenditures	\$ 547,076	\$ 578,313	\$ 652,770	\$ 735,074	

Personnel Summary				
Full-time Positions	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Director of Administrative Services	1	1	1	1
Accounting Supervisor	1	1	1	1
Accounting Specialist	1	1	1	1
Administrative Assistant	0	0	0	1
Human Resources Specialist	1	1	0	0
Human Resources Analyst	0	0	1	1
	4	4	4	5

Fund:	Operating
Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Personnel</i>					
10.210.6001	Salaries - Regular	\$ 270,065	\$ 288,188	\$ 305,000	\$ 378,900
10.210.6002	Extra Help/Seasonal	-	-	-	5,000
10.210.6004	Bilingual Pay	622	624	700	624
10.210.6007	Carpool Incentive Pay	-	120	-	120
10.210.6101	Comp Time Payout	12,573	8,630	7,500	6,000
10.210.6102	Vacation Payout	3,119	3,079	5,500	3,000
10.210.6103	Sick Leave Payout	-	704	800	-
10.210.6209	Unemployment Insurance	2,170	1,762	1,800	2,170
10.210.6210	Medicare and FICA	4,592	4,749	5,500	6,000
10.210.6212	Retirement	38,321	41,865	47,000	30,340
10.210.6220	Health Insurance	32,006	25,907	35,000	41,500
10.210.6230	Dental Insurance	107	647	-	-
10.210.6240	Life Insurance	874	813	1,020	1,150
10.210.6245	LTD Insurance	2,772	2,791	3,200	3,800
10.210.6250	Vision Insurance	113	538	-	-
10.210.6260	Accidental Death & Dismemberment	101	90	120	150
10.210.6275	Deferred Compensation	7,524	11,880	12,480	18,620
10.210.6280	Cafeteria Plan	8,280	2,131	-	-
10.210.6290	Auto Allowance	3,050	4,800	4,800	4,800
		\$ 386,288	\$ 399,319	\$ 430,420	\$ 502,174

Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Fund:	Operating
Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Maintenance & Operations</i>					
10.210.7001	Supplies/Division Expense	\$ 2,532	\$ 3,895	\$ 4,000	4,000
10.210.7003	Minor Office Equipment	1,262	-	1,000	1,000
10.210.7006	Postage	666	949	800	1,100
10.210.7007	Printing Costs	2,286	-	1,200	1,600
10.210.7018	Employee Physicals & First Aid	9,447	12,426	9,700	12,500
10.210.7020	HR Recruitment Expense	7,434	9,981	10,000	11,500
10.210.7021	Auto Incident Administration	48	32	100	100
10.210.7022	Public Relations	80	217	200	200
10.210.7110	Cellular Service	1,094	138	250	150
10.210.7504	Auditing Contract	7,720	12,525	12,000	12,000
10.210.7511	Software Maintenance	-	14,476	16,500	16,500
10.210.7514	Professional Services	34,189	34,265	42,000	60,000
10.210.7701	Administrative Fees	8,058	8,442	8,000	8,750
10.210.7702	Assessment Expense	27,464	29,099	30,000	32,500
10.210.7703	Taxes & Assessments	6,925	6,436	9,000	9,000
10.210.7704	Tax Collections Charge	39,160	40,585	40,000	42,500
10.210.7903	Memberships	6,627	1,079	600	2,500
10.210.7905	Mileage Reimbursement	-	30	-	-
10.210.7906	Training	276	1,303	1,500	1,500
10.210.7907	Conferences & Meetings	5,523	3,117	5,500	5,500
		\$ 160,788	\$ 178,994	\$ 192,350	\$ 222,900
<i>Capital Outlay</i>					
10.210.8100	Equipment	\$ -	\$ -	\$ 30,000	\$ 10,000
		\$ -	\$ -	\$ 30,000	\$ 10,000
Total Administrative Services		\$ 547,076	\$ 578,313	\$ 652,770	\$ 735,074

Department:	Administrative Services
Program:	Insurance
Program No.:	10.220

Budget Summary	2012-13	2013-14	2014-15	2015-16	Percent
	Actual	Actual	Estimate	Budget	
Personnel	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance & Operations	420,113	405,909	440,450	461,350	100.0%
Capital Outlay	-	-	-	-	0.0%
Total Expenditures	\$ 420,113	\$ 405,909	\$ 440,450	\$ 461,350	

Fund:	Operating
Department:	Administrative Services
Program:	Insurance
Program No.:	10.220

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
	<i>Maintenance & Operations</i>				
10.220.7310	Workers Compensation	\$ 236,123	\$ 221,061	\$ 278,100	\$ 285,000
10.220.7320	General Liability	132,170	126,438	110,000	115,000
10.220.7330	Property Insurance & Admin Costs	20,957	32,256	29,000	35,000
10.220.7340	Earthquake Insurance	24,935	26,154	22,000	25,000
10.220.7360	Group Fidelity Premium	5,928	-	1,350	1,350
Total Insurance		\$ 420,113	\$ 405,909	\$ 440,450	\$ 461,350

Department: Scientific Technical Services

Departmental Programs

Scientific Technical Services

Department Overview

The Department of Scientific Technical Services conducts routine surveillance for several mosquito-borne diseases (West Nile virus, St. Louis encephalitis, and Western Equine encephalomyelitis), rodent-borne diseases (hantavirus and bubonic plague), tick-borne diseases (Lyme Borreliosis and Rocky Mountain spotted fever), and small mammal-reservoired diseases (murine and flea-borne typhus) throughout Orange County. The Department's environmental biologists develop vector minimization guidelines for other governmental regulatory agencies, make assessments of potential vector-producing sites as the result of residential development projects, monitor Best Management Practice (BMP) wetland usage, and oversees mosquito fish production and distribution. Additionally, Scientific Technical Services personnel proactively investigate re-emerging and emerging public health threats, such as Chagas' disease, Pacific Coast Tick Fever, and the introduction of new pests (brown widow spider, bark scorpion, and invasive Aedes mosquito species). Staff members also provide technical assistance to the Operations Department, specimen identification services, and advice for the public on pests and vector-borne diseases.

Budget Summary

	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget	Percent
Personnel	\$ 1,116,258	\$ 1,055,451	\$ 1,105,160	\$ 1,234,235	86.1%
Maintenance & Operations	145,161	177,625	164,450	178,540	12.5%
Capital Outlay	-	2,481	-	20,000	1.4%
Total Expenditures	\$ 1,261,419	\$ 1,235,557	\$ 1,269,610	\$ 1,432,775	4 Year Change
Percentage Change		-2.1%	2.8%	12.9%	13.6%

Personnel Summary

	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Full-time Positions				
Director of Scientific Technical Services	1	1	1	1
Assistant Biologist	1	1	1	1
Biologist	1	1	1	1
Assistant Vector Ecologist	1	1	1	1
Vector Ecologist	2	2	2	2
Microbiologist	1	1	1	1
Laboratory Specialist	1	1	1	1
	8	8	8	8

Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

	2012-13	2013-14	2014-15	2015-16	Percent
	Actual	Actual	Estimate	Budget	
Personnel	\$ 1,116,258	\$ 1,055,451	\$ 1,105,160	\$ 1,234,235	86.1%
Maintenance & Operations	145,161	177,625	164,450	178,540	12.5%
Capital Outlay	-	2,481	-	20,000	1.4%
Total Expenditures	\$ 1,261,419	\$ 1,235,557	\$ 1,269,610	\$ 1,432,775	

Full-time Positions	2012-13	2013-14	2014-15	2015-16
	Actual	Actual	Estimate	Budget
Director of Scientific Technical Services	1	1	1	1
Assistant Biologist	1	1	1	1
Biologist	1	1	1	1
Assistant Vector Ecologist	1	1	1	1
Vector Ecologist	2	2	2	2
Microbiologist	1	1	1	1
Laboratory Specialist	1	1	1	1
	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>

Fund:	Operating
Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Personnel					
10.310.6001	Salaries - Regular	\$ 662,161	\$ 627,995	\$ 655,000	\$ 686,000
10.310.6002	Extra Help/Seasonal	183,068	176,890	183,000	295,000
10.310.6003	Overtime	-	20	100	-
10.310.6004	Bilingual Pay	622	624	700	624
10.310.6007	Carpool Incentive Pay	-	320	-	120
10.310.6101	Comp Time Payout	4,464	4,760	9,000	8,700
10.310.6102	Vacation Payout	4,120	9,651	4,500	4,500
10.310.6103	Sick Leave Payout	3,497	2,393	2,500	2,500
10.310.6209	Unemployment Insurance	7,998	10,992	8,300	10,010
10.310.6210	Medicare & FICA	14,286	12,994	11,000	14,700
10.310.6212	Retirement	101,216	96,702	102,000	69,000
10.310.6220	Health Insurance	80,731	66,614	87,000	100,680
10.310.6230	Dental Insurance	2,491	3,160	2,700	-
10.310.6240	Life Insurance	2,312	1,697	2,000	1,881
10.310.6245	LTD Insurance	7,106	5,986	7,000	6,300
10.310.6250	Vision Insurance	386	558	350	-
10.310.6260	Accidental Death & Dismemberment	268	189	250	300
10.310.6275	Deferred Compensation	24,948	23,196	24,960	29,120
10.310.6280	Cafeteria Plan	11,784	5,911	-	-
10.310.6290	Auto Allowance	4,800	4,800	4,800	4,800
		\$ 1,116,258	\$ 1,055,451	\$ 1,105,160	\$ 1,234,235

Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Fund:	Operating
Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Maintenance & Operations</i>					
10.310.7001	Supplies/Division Expense	\$ 912	\$ 3,567	\$ 2,500	\$ 2,500
10.310.7003	Minor Office Equipment	1,707	494	1,000	1,000
10.310.7004	Uniforms	1,372	3,815	2,200	4,000
10.310.7006	Postage	1,549	2,425	1,000	1,000
10.310.7008	Micro Lab	27,782	25,696	35,000	27,000
10.310.7009	Field Lab	9,022	4,930	9,500	17,500
10.310.7010	Environmental Biology	15,381	12,314	10,000	20,000
10.310.7011	Disease Surveillance	2,528	3,848	3,000	3,000
10.310.7012	General Lab Supplies	27,686	30,207	43,500	30,000
10.310.7017	Protective Equipment	1,503	5,732	-	1,000
10.310.7019	Publications	874	1,449	1,500	1,500
10.310.7110	Cellular Service	543	611	2,200	6,000
10.310.7401	Equipment Repair	4,504	7,355	10,350	10,350
10.310.7403	Lease & Rental of Equipment	1,921	1,915	2,000	2,000
10.310.7503	Contract & Applied Research	33,954	45,410	25,000	35,000
10.310.7516	Permits and Licenses	97	97	-	400
10.310.7801	Toll Road Transponders	540	750	500	540
10.310.7903	Memberships	845	1,087	1,200	1,750
10.310.7906	Training	334	968	-	-
10.310.7907	Conferences & Meetings	12,109	24,954	14,000	14,000
		\$ 145,161	\$ 177,625	\$ 164,450	\$ 178,540
<i>Capital Outlay</i>					
10.310.8100	Equipment	\$ -	\$ 2,481	\$ -	\$ 20,000
		\$ -	\$ 2,481	\$ -	\$ 20,000
<i>Total Technical Services</i>		\$ 1,261,419	\$ 1,235,557	\$ 1,269,610	\$ 1,432,775

Department: Operations

Departmental Programs

Field Operations
 Vehicle Maintenance
 Building Maintenance

Department Overview

The Operations Department is organized into three divisions:

Field Operations - This division's primary responsibility is to control mosquitoes, rats, red imported fire ants, and flies. Inspectors safely, efficiently, and effectively use biorational materials to protect the public from vector-borne disease and discomfort.

Vehicle Maintenance - The Vehicle Maintenance Division is responsible for scheduled maintenance, repair, and replacement of District vehicles, and the fabrication of equipment used on District vehicles.

Building Maintenance - This division is responsible for the maintenance and repair of District facilities.

Budget Summary

	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget	Percent
Personnel	\$ 4,355,653	\$ 4,244,123	\$ 4,630,430	\$ 4,803,145	79.4%
Maintenance & Operations	809,388	892,796	1,061,750	1,056,700	17.5%
Capital Outlay	146,346	207,332	51,577	180,000	3.0%
Total Expenditures	\$ 5,311,387	\$ 5,344,251	\$ 5,743,757	\$ 6,039,845	4 Year Change
Percentage Change		0.6%	7.5%	5.2%	13.7%

Personnel Summary

	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Full-time Positions				
Director of Operations	1	1	1	1
Senior Vector Control Inspector III	1	1	1	1
Vector Control Inspector III	6	6	6	6
Vector Control Inspector II	22	22	21	22
GIS Coordinator	0	0	1	1
Operations Clerk	1	1	0	0
Operations Specialist	0	0	1	1
Operations Support Technician	1	1	1	1
Vehicle Maintenance Coordinator	1	1	1	1
Vehicle Maintenance Mechanic	1	1	1	1
Maintenance Worker	1	1	1	1
	35	35	35	36

Department:	Operations
Program:	Field Operations
Program No.:	10.410

Budget Summary					
	2012-13	2013-14	2014-15	2015-16	
	Actual	Actual	Estimate	Budget	Percent
Personnel	\$ 4,020,341	\$ 3,911,614	\$ 4,225,940	\$ 4,391,900	85.3%
Maintenance & Operations	557,646	626,969	729,600	727,050	14.1%
Capital Outlay	-	17,907	-	30,000	0.6%
Total Expenditures	\$ 4,577,987	\$ 4,556,490	\$ 4,955,540	\$ 5,148,950	

Personnel Summary				
	2012-13	2013-14	2014-15	2015-16
Full-time Positions	Actual	Actual	Estimate	Budget
Director of Operations	1	1	1	1
Senior Vector Control Inspector III	1	1	1	1
Vector Control Inspector III	6	6	6	6
Vector Control Inspector II	22	22	21	22
GIS Coordinator	0	0	1	1
Operations Clerk	1	1	0	0
Operations Specialist	0	0	1	1
	31	31	31	32

Fund:	Operating
Department:	Operations
Program:	Field Operations
Program No.:	10.410

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Personnel					
10.410.6001	Salaries - Regular	\$ 2,360,428	\$ 2,321,548	\$ 2,400,000	\$ 2,525,000
10.410.6002	Extra Help/Seasonal	633,178	604,864	685,000	840,000
10.410.6003	Overtime	-	240	200	200
10.410.6004	Bilingual Pay	3,115	3,220	3,200	3,800
10.410.6007	Carpool Incentive Pay	-	1,500	-	1,500
10.410.6101	Comp Time Payout	49,460	56,721	100,000	65,000
10.410.6102	Vacation Payout	17,826	29,342	30,000	43,000
10.410.6103	Sick Leave Payout	8,555	7,456	8,000	7,000
10.410.6209	Unemployment Insurance	32,016	33,942	36,000	39,800
10.410.6210	Medicare & FICA	49,771	40,721	50,000	54,100
10.410.6212	Retirement	351,312	355,794	375,000	235,000
10.410.6220	Health Insurance	332,560	300,744	390,000	426,500
10.410.6230	Dental Insurance	5,400	8,335	7,700	-
10.410.6240	Life Insurance	7,495	5,858	7,700	6,900
10.410.6245	LTD Insurance	25,045	22,284	26,000	24,000
10.410.6250	Vision Insurance	1,218	2,130	1,600	-
10.410.6260	Accidental Death & Dismemberment	838	672	900	900
10.410.6275	Deferred Compensation	91,138	86,787	99,840	114,400
10.410.6280	Cafeteria Plan	46,187	24,655	-	-
10.410.6290	Auto Allowance	4,800	4,800	4,800	4,800
		\$ 4,020,341	\$ 3,911,614	\$ 4,225,940	\$ 4,391,900

Department:	Operations
Program:	Field Operations
Program No.:	10.410

Fund:	Operating
Department:	Operations
Program:	Field Operations
Program No.:	10.410

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Maintenance & Operations</i>					
10.410.7001	Supplies/Division Expense	\$ 16,022	\$ 18,875	\$ 15,000	15,000
10.410.7003	Minor Office Equipment	-	-	200	6,700
10.410.7004	Uniforms	17,466	16,434	20,000	24,000
10.410.7006	Postage	77	98	200	150
10.410.7014	Pesticides	362,231	437,930	450,000	450,000
10.410.7016	Rat Bait Station Supplies	39,906	43,711	60,000	60,000
10.410.7017	Protective Equipment	18,392	21,092	17,000	17,000
10.410.7110	Cellular Service	2,779	3,357	13,500	30,000
10.410.7401	Equipment Repair	119	-	1,000	1,000
10.410.7505	Contractual Services PCO	39,118	21,123	35,000	35,000
10.410.7506	Team Building	-	-	1,000	1,000
10.410.7513	Helicopter Service	-	-	10,000	10,000
10.410.7515	Aerial Surveillance	22,816	22,816	61,500	32,000
10.410.7605	Digital Map Products	24,750	26,250	25,000	25,000
10.410.7801	Toll Road Transponders	1,998	1,998	2,500	2,500
10.410.7903	Memberships	109	26	200	200
10.410.7904	Tuition Reimbursement	39	241	500	500
10.410.7906	Training	379	616	500	500
10.410.7907	Conferences & Meetings	11,445	12,403	16,500	16,500
		\$ 557,646	\$ 626,969	\$ 729,600	\$ 727,050
<i>Capital Outlay</i>					
10.410.8100	Equipment	\$ -	\$ 17,907	\$ -	\$ 30,000
		\$ -	\$ 17,907	\$ -	\$ 30,000
Total Field Operations		\$ 4,577,987	\$ 4,556,490	\$ 4,955,540	\$ 5,148,950

Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Budget Summary					
	2012-13	2013-14	2014-15	2015-16	
	Actual	Actual	Estimate	Budget	Percent
Personnel	\$ 224,013	\$ 217,382	\$ 289,260	\$ 291,525	40.3%
Maintenance & Operations	217,020	219,018	284,500	281,500	38.9%
Capital Outlay	146,346	189,425	51,577	150,000	20.7%
Total Expenditures	\$ 587,379	\$ 625,826	\$ 625,337	\$ 723,025	

Personnel Summary				
	2012-13	2013-14	2014-15	2015-16
Full-time Positions	Actual	Actual	Estimate	Budget
Vehicle Maintenance Coordinator	1	1	1	1
Vehicle Maintenance Mechanic	1	1	1	1
Operations Support Technician	1	1	1	1
	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

Fund:	Operating
Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
Personnel					
10.430.6001	Salaries - Regular	\$ 145,154	\$ 141,086	\$ 195,000	\$ 208,700
10.430.6002	Extra Help / Seasonal	16,285	16,168	-	-
10.430.6003	Overtime	-	102	-	-
10.430.6006	Personal Tool Allowance	717	720	800	800
10.430.6101	Comp Time Payout	3,878	5,222	10,000	4,200
10.430.6102	Vacation Payout	2,785	2,942	3,100	3,200
10.430.6209	Unemployment Insurance	1,304	1,409	1,350	1,310
10.430.6210	Medicare & FICA	2,674	2,506	3,100	3,300
10.430.6212	Retirement	20,175	20,112	26,000	18,160
10.430.6220	Health Insurance	19,623	18,093	37,800	38,200
10.430.6230	Dental Insurance	19	197	-	-
10.430.6240	Life Insurance	508	390	725	650
10.430.6245	LTD Insurance	1,637	1,500	2,000	2,000
10.430.6250	Vision Insurance	-	143	-	-
10.430.6260	Accidental Death & Dismemberment	54	45	85	85
10.430.6275	Deferred Compensation	6,000	5,148	9,300	10,920
10.430.6280	Cafeteria Plan	3,200	1,600	-	-
		<u>\$ 224,013</u>	<u>\$ 217,382</u>	<u>\$ 289,260</u>	<u>\$ 291,525</u>

Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Fund:	Operating
Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
	<i>Maintenance & Operations</i>				
10.430.7001	Supplies/Division Expense	\$ 8,519	\$ 7,972	\$ 13,000	\$ 10,000
10.430.7004	Uniforms	1,019	2,487	700	700
10.430.7110	Cellular Service	34	51	300	300
10.430.7401	Equipment Repair	3,734	1,472	6,500	6,500
10.430.7802	Fuel	160,084	154,902	200,000	200,000
10.430.7803	Vehicle Parts	41,847	47,806	58,000	58,000
10.430.7804	Garage Equipment	1,115	3,652	5,000	5,000
10.430.7805	District Vehicle Wash	669	677	1,000	1,000
		\$ 217,020	\$ 219,018	\$ 284,500	\$ 281,500
	<i>Capital Outlay</i>				
10.430.8100	Equipment	\$ 146,346	\$ 189,425	\$ 51,577	\$ 150,000
		\$ 146,346	\$ 189,425	\$ 51,577	\$ 150,000
Total Vehicle Maintenance		\$ 587,379	\$ 625,826	\$ 625,337	\$ 723,025

Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Budget Summary									
	2012-13		2013-14		2014-15		2015-16		Percent
	Actual		Actual		Estimate		Budget		
Personnel	\$ 111,299	\$	115,126	\$	115,230	\$	119,720	71.3%	
Maintenance & Operations	34,721		46,809		47,650		48,150	28.7%	
Capital Outlay	-		-		-		-	0.0%	
Total Expenditures	\$ 146,020	\$	161,935	\$	162,880	\$	167,870		

Personnel Summary				
Full-time Positions	2012-13	2013-14	2014-15	2015-16
	Actual	Actual	Estimate	Budget
Maintenance Worker	1	1	1	1

Fund:	Operating
Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Account Number	Expenditure Classification	2012-13	2013-14	2014-15	2015-16
		Actual	Actual	Estimate	Budget
Personnel					
10.440.6001	Salaries - Regular	\$ 67,278	\$ 68,111	\$ 67,600	\$ 71,000
10.440.6002	Extra Help/Seasonal	12,189	16,722	12,000	16,000
10.440.6101	Comp Time Payout	12	-	1,300	1,370
10.440.6102	Vacation Payout	-	-	1,300	1,370
10.440.6103	Sick Leave Payout	751	779	800	800
10.440.6209	Unemployment Insurance	846	897	900	900
10.440.6210	Medicare & FICA	1,256	1,273	1,500	1,400
10.440.6212	Retirement	9,372	9,760	10,200	6,780
10.440.6220	Health Insurance	14,102	12,885	15,480	15,480
10.440.6230	Dental Insurance	1	-	-	-
10.440.6240	Life Insurance	234	195	250	250
10.440.6245	LTD Insurance	723	662	750	700
10.440.6260	Accidental Death & Dismemberment	27	23	30	30
10.440.6275	Deferred Compensation	3,108	3,120	3,120	3,640
10.440.6280	Cafeteria Plan	1,400	700	-	-
		\$ 111,299	\$ 115,126	\$ 115,230	\$ 119,720

Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Fund:	Operating
Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Maintenance & Operations</i>					
10.440.7001	Supplies/Division Expense	\$ 141	\$ 90	\$ 1,000	\$ 1,000
10.440.7002	Construction Supplies	1,034	1,879	4,000	4,000
10.440.7003	Minor Equipment	377	-	200	200
10.440.7004	Uniforms	214	219	350	350
10.440.7025	Equipment Rental	-	-	500	500
10.440.7110	Cellular Service	12	11	100	100
10.440.7401	Equipment Repair	-	-	100	100
10.440.7402	Facility Repair & Maintenance	14,057	7,800	15,000	15,000
10.440.7407	A/C & Heating Services	9,298	7,514	6,500	6,500
10.440.7408	Plumbing Services	2,547	21,973	8,500	5,000
10.440.7411	Building Security	1,335	1,568	5,000	9,000
10.440.7501	Landscape Contract	5,150	4,800	5,000	5,000
10.440.7514	Professional Services	557	955	1,400	1,400
		\$ 34,721	\$ 46,809	\$ 47,650	\$ 48,150
Total Building Maintenance		\$ 146,020	\$ 161,935	\$ 162,880	\$ 167,870

Department: Communications

Departmental Programs

Public Outreach
 Information Technology
 Public Service

Department Overview

The Communications Department is organized into three divisions:

Public Outreach - The role of this division is education; staff works to engage the residents of Orange County in the shared responsibility of vector control. The Outreach staff also builds awareness of the District and its responsibilities. Public Outreach staff is responsible for education is required of all certified staff. This division is also responsible for building and maintaining strong education of not only the public, but District staff as well. Regular continuing relationships with elected officials at all levels of government.

Information Technology - The Information Technology Division is responsible for incorporating the effective use of current technology. The division is also responsible for training staff to use this technology to provide the highest level of service to the public.

Public Service - This division is often the first and sometimes the only contact the public has with the Orange County Mosquito and Vector Control District. The Public Service Division strives to make a positive first impression and has helped retain the respect of the District has continually earned since 1947.

Budget Summary

	2012-13	2013-14	2014-15	2015-16	
	Actual	Actual	Estimate	Budget	Percent
Personnel	\$ 543,151	\$ 459,703	\$ 587,210	\$ 668,221	67.2%
Maintenance & Operations	182,139	233,192	361,988	287,210	29.0%
Capital Outlay	40,643	73,376	57,000	39,100	3.9%
Total Expenditures	\$ 765,934	\$ 766,272	\$ 1,006,198	\$ 994,531	4 Year Change
Percentage Change		0.0%	31.3%	-1.2%	29.8%

Personnel Summary

	2012-13	2013-14	2014-15	2015-16
Full-time Positions	Actual	Actual	Estimate	Budget
Director of Communications	1	1	1	1
Public Affairs Coordinator	1	1	1	1
Information Technology Analyst	0	0	0	1
Information Technology Coordinator	1	1	1	1
Communications Specialist	1	1	1	1
Customer Service Representative I	0	1	1	1
Customer Service Representative II	0	1	1	1
	<u>4</u>	<u>6</u>	<u>6</u>	<u>7</u>

Department:	Communications
Program:	Public Information
Program No.:	10.510

	2012-13		2013-14		2014-15		2015-16		Percent
	Actual		Actual		Estimate		Budget		
Personnel	\$ 240,823	\$	149,763	\$	342,245	\$	320,672		81.2%
Maintenance & Operations	42,302		83,760		91,578		74,400		18.8%
Capital Outlay	16,925		-		4,000		-		0.0%
Total Expenditures	\$ 300,050	\$	233,523	\$	437,823	\$	395,072		

	2012-13		2013-14		2014-15		2015-16	
	Actual		Actual		Estimate		Budget	
Full-time Positions								
Director of Communications	1		1		1		1	
Communications Specialist	1		1		1		1	
Public Affairs Coordinator	1		1		1		1	
	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

Fund:	Operating
Department:	Communications
Program:	Public Information
Program No.:	10.510

Account Number	Expenditure Classification	2012-13		2013-14		2014-15		2015-16	
		Actual		Actual		Estimate		Budget	
	<i>Personnel</i>								
10.510.6001	Salaries - Regular	\$ 178,130	\$	102,400	\$	235,000	\$	243,500	
10.510.6002	Extra Help/Seasonal	-		9,808		20,000		-	
10.510.6005	Art Design Pay	2,390		1,200		1,500		-	
10.510.6101	Comp Time Payout	3,747		-		1,300		1,300	
10.510.6103	Sick Leave Payout	893		854		900		900	
10.510.6209	Unemployment Insurance	868		1,048		1,325		1,302	
10.510.6210	Medicare & FICA	3,050		1,941		3,510		3,800	
10.510.6212	Retirement	28,150		18,186		32,000		23,670	
10.510.6220	Health Insurance	11,282		6,322		30,120		27,500	
10.510.6230	Dental Insurance	4		6		-		-	
10.510.6240	Life Insurance	560		271		780		690	
10.510.6245	LTD Insurance	1,880		1,050		1,500		2,200	
10.510.6250	Vision Insurance	-		1		-		-	
10.510.6260	Accidental Death & Dismemberment	65		30		150		90	
10.510.6275	Deferred Compensation	3,204		1,847		9,360		10,920	
10.510.6280	Cafeteria Plan	1,800		-		-		-	
10.510.6290	Auto Allowance	4,800		4,800		4,800		4,800	
		\$ 240,823	\$	149,763	\$	342,245	\$	320,672	

Department:	Communications
Program:	Public Information
Program No.:	10.510

Fund:	Operating
Department:	Communications
Program:	Public Information
Program No.:	10.510

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Maintenance & Operations</i>					
10.510.7001	Supplies/Division Expense	\$ 3,952	\$ 2,212	\$ 4,000	\$ 9,000
10.510.7002	Art Supplies	103	175	500	500
10.510.7003	Minor Office Equipment	178	49	1,000	1,000
10.510.7004	Uniforms	-	-	1,000	1,000
10.510.7006	Postage	300	259	500	500
10.510.7007	Printing Costs	13,986	27,271	37,000	20,000
10.510.7019	Publications	399	995	1,000	1,000
10.510.7022	Public Relations - RFP	2,288	28,271	18,078	-
10.510.7023	Promotional Supplies	2,850	3,753	5,000	7,000
10.510.7110	Cellular Service	820	2,145	1,000	1,000
10.510.7401	Equipment Repair	-	548	500	500
10.510.7602	Outreach Event Fees	3,553	2,863	5,900	3,800
10.510.7606	Multi-Media Production	480	1,503	1,500	1,500
10.510.7903	Memberships	-	225	500	500
10.510.7905	Mileage Reimbursement	4	-	100	100
10.510.7906	Training	207	-	500	1,000
10.510.7907	Conferences & Meetings	3,487	3,426	6,000	10,000
10.510.7908	Continuing Education	9,695	10,065	7,500	16,000
		\$ 42,302	\$ 83,760	\$ 91,578	\$ 74,400
<i>Capital Outlay</i>					
10.510.8100	Equipment	\$ 16,925	\$ -	\$ 4,000	\$ -
		\$ 16,925	\$ -	\$ 4,000	\$ -
<i>Total Public Information</i>		\$ 300,050	\$ 233,523	\$ 437,823	\$ 395,072

Department:	Communications
Program:	Information Technology
Program No.:	10.520

Budget Summary								
	2012-13		2013-14		2014-15		2015-16	
	Actual	Actual	Estimate	Budget	Percent			
Personnel	\$ 94,519	\$ 97,828	\$ 97,900	\$ 206,783	45.4%			
Maintenance & Operations	139,320	148,708	268,710	211,110	46.5%			
Capital Outlay	23,719	69,404	53,000	37,500	8.2%			
Total Expenditures	\$ 257,557	\$ 315,940	\$ 419,610	\$ 455,393				

Personnel Summary								
	2012-13		2013-14		2014-15		2015-16	
Full-time Positions	Actual	Actual	Estimate	Budget				
Information Technology Analyst	0	0	0	1				
Information Technology Coordinator	1	1	1	1				
	<u>1</u>	<u>1</u>	<u>1</u>	<u>2</u>				

Fund:	Operating
Department:	Communications
Program:	Information Technology
Program No.:	10.520

Account Number	Expenditure Classification	2012-13		2013-14		2014-15		2015-16		
		Actual	Actual	Estimate	Budget					
<i>Personnel</i>										
10.520.6001	Salaries - Regular	\$ 71,294	\$ 71,641	\$ 71,500	\$ 163,000					
10.520.6101	Comp Time Payout	-	2,948	600	2,900					
10.520.6102	Vacation Payout	-	1,371	1,500	1,500					
10.520.6103	Sick Leave Payout	675	-	900	-					
10.520.6209	Unemployment Insurance	434	434	440	868					
10.520.6210	Medicare & FICA	1,156	1,165	1,200	2,600					
10.520.6212	Retirement	9,929	10,263	10,750	12,980					
10.520.6220	Health Insurance	5,483	5,146	6,840	13,680					
10.520.6230	Dental Insurance	4	76	-	-					
10.520.6240	Life Insurance	234	195	250	420					
10.520.6245	LTD Insurance	763	699	770	1,500					
10.520.6250	Vision Insurance	-	58	-	-					
10.520.6260	Accidental Death & Dismemberment	27	23	30	55					
10.520.6275	Deferred Compensation	3,120	3,108	3,120	7,280					
10.520.6280	Cafeteria Plan	1,400	700	-	-					
		\$ 94,519	\$ 97,828	\$ 97,900	\$ 206,783					

Department:	Communications
Program:	Information Technology
Program No.:	10.520

Fund:	Operating
Department:	Communications
Program:	Information Technology
Program No.:	10.520

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Maintenance & Operations</i>					
10.520.7001	Supplies/Division Expense	\$ 18,686	\$ 18,425	\$ 18,000	\$ 18,000
10.520.7003	Minor Office Equipment	8,218	2,500	5,500	5,800
10.520.7024	Computer Software	5,213	1,793	19,700	20,000
10.520.7110	Cellular Service	250	282	1,200	1,200
10.520.7401	Equipment Repair	-	275	1,000	1,000
10.520.7505	IT Recovery	8,135	12,782	14,400	14,400
10.520.7510	Computer Consultant	46,335	42,268	56,010	52,510
10.520.7511	Software License	52,483	69,986	151,400	93,450
10.520.7904	Tuition Reimbursement	-	358	500	750
10.520.7905	Mileage Reimbursement	-	-	100	100
10.520.7906	Training	-	40	400	400
10.520.7907	Conferences & Meeting	-	-	500	3,500
		\$ 139,320	\$ 148,708	\$ 268,710	\$ 211,110
<i>Capital Outlay</i>					
10.520.8100	Equipment	\$ 23,719	\$ 69,404	\$ 53,000	\$ 37,500
		\$ 23,719	\$ 69,404	\$ 53,000	\$ 37,500
<i>Total Information Technology</i>		\$ 257,557	\$ 315,940	\$ 419,610	\$ 455,393

Department:	Communications
Program:	Public Service
Program No.:	10.530

	2012-13		2013-14		2014-15		2015-16	
	Actual	Actual	Estimate	Budget	Percent			
Personnel	\$ 207,809	\$ 212,112	\$ 147,065	\$ 140,766	97.7%			
Maintenance & Operations	518	725	1,700	1,700	1.2%			
Capital Outlay	-	3,972	-	1,600	1.1%			
Total Expenditures	\$ 208,327	\$ 216,809	\$ 148,765	\$ 144,066				

	2012-13		2013-14		2014-15		2015-16	
	Actual	Actual	Estimate	Budget				
Full-time Positions								
Customer Service Representative I	0	1	1	1				
Customer Service Representative II	0	1	1	1				
	0	2	2	2				

Fund:	Operating
Department:	Communications
Program:	Public Service
Program No.:	10.530

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
	<i>Personnel</i>				
10.530.6001	Salaries - Regular	\$ 140,689	\$ 147,868	\$ 92,000	\$ 94,800
10.530.6004	Bilingual Pay	-	82	-	624
10.530.6007	Carpool Incentive	-	520	-	520
10.530.6101	Comp Time Payout	2,799	3,112	2,000	2,000
10.530.6102	Vacation Payout	-	495	1,000	1,000
10.530.6103	Sick Leave Payout	807	978	500	500
10.530.6209	Unemployment Insurance	1,736	1,687	870	870
10.530.6210	Medicare & FICA	2,288	2,370	1,400	1,600
10.530.6212	Retirement	17,935	19,695	9,800	7,792
10.530.6220	Health Insurance	32,537	28,756	31,000	22,400
10.530.6230	Dental Insurance	(9)	276	-	-
10.530.6240	Life Insurance	830	440	470	420
10.530.6245	LTD Insurance	1,515	1,417	1,700	900
10.530.6260	Accidental Death & Dismemberment	63	169	85	60
10.530.6275	Deferred Compensation	3,120	2,148	6,240	7,280
10.530.6280	Cafeteria Plan	3,500	2,100	-	-
		\$ 207,809	\$ 212,112	\$ 147,065	\$ 140,766

Department:	Communications
Program:	Public Service
Program No.:	10.530

Fund:	Operating
Department:	Communications
Program:	Public Service
Program No.:	10.530

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Maintenance & Operations</i>					
10.530.7001	Supplies/Division Expense	\$ 74	\$ 50	\$ 500	\$ 500
10.530.7003	Minor Office Equipment	428	-	200	200
10.530.7906	Training	-	-	1,000	1,000
10.530.7907	Conferences & Meetings	16	674	-	-
		\$ 518	\$ 725	\$ 1,700	\$ 1,700
<i>Capital Outlay</i>					
10.530.8100	Equipment	\$ -	\$ 3,972	\$ -	\$ 1,600
		\$ -	\$ 3,972	\$ -	\$ 1,600
Total Public Service		\$ 208,327	\$ 216,809	\$ 148,765	\$ 144,066

Other Funds

Other Funds

Facilities Improvement Fund
 Habitat Remediation Fund
 Environmental Fund
 Retiree Medical Insurance Fund
 Retirement Contingency Fund

Description

The Orange County Mosquito and Vector Control District Other Funds are special funds used for specific purposes or operations.

Budget Summary

	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget	Percent
Maintenance & Operations	827,828	706,468	222,828	3,227,500	94.1%
Capital Outlay	-	60,196	78,724	202,500	5.9%
Total Expenditures	\$ 827,828	\$ 766,664	\$ 301,552	\$ 3,430,000	

Fund:	Facilities Improvement
Program:	Facilities Improvement
Program No.:	60.000

Budget Summary					
	2012-13	2013-14	2014-15	2015-16	
	Actual	Actual	Estimate	Budget	Percent
Maintenance & Operations - District	\$ -	\$ 14,713	\$ 7,200	\$ 3,500	1.4%
Maintenance & Operations - HBP	147,790	57,544	51,500	52,000	20.2%
Capital Outlay	-	60,196	78,724	202,500	78.5%
Total Expenditures	\$ 147,790	\$ 132,453	\$ 137,424	\$ 258,000	

Fund:	Facilities Improvement
Program:	Facilities Improvement
Program No.:	60.000

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Maintenance & Operations</i>					
60.000.7520	Facility Improvement	\$ -	\$ 14,713	\$ 7,200	\$ 3,500
		\$ -	\$ 14,713	\$ 7,200	\$ 3,500
<i>Haster Business Park Expenditures:</i>					
60.600.7500	Property Management	4,645	1,764	4,000	5,000
60.600.7501	Repairs & Maintenance	104,296	19,666	20,600	20,000
60.600.7504	A/C & Heating Services	3,923	2,666	5,500	5,500
60.600.7505	Landscape & Lot Maintenance	1,750	2,350	2,300	2,400
60.600.7508	Refuse Disposal	8,079	7,768	8,500	8,500
60.600.7510	HBP Utilities	6,284	3,644	4,000	4,000
60.600.7550	Tenant Improvements	-	-	1,000	1,000
60.600.7560	Bad Debt / Write Off	12,240	-	-	-
60.600.7561	Move-In Incentive	1,350	5,446	-	-
60.600.7703	Property Taxes	5,223	14,239	5,600	5,600
		\$ 147,790	\$ 57,544	\$ 51,500	\$ 52,000
<i>Capital Outlay</i>					
60.000.8100	Equip & Improvements - District	\$ -	\$ -	\$ 68,724	\$ 22,500
60.600.8100	Equipment & Improvements- HBP	10,350	60,196	10,000	180,000
		\$ 10,350	\$ 60,196	\$ 78,724	\$ 202,500
<i>Total Facilities Improvement</i>		\$ 158,140	\$ 132,453	\$ 137,424	\$ 258,000

Fund:	Habitat Remediation Fund					
Program:	Habitat Remediation Fund					
Program No.:	70.000					
Budget Summary						
		2012-13	2013-14	2014-15	2015-16	
		Actual	Actual	Estimate	Budget	Percent
Maintenance & Operations	\$	-	\$ 5,576	\$ 6,628	\$ 7,500	100.0%
Total Expenditures	\$	-	\$ 5,576	\$ 6,628	\$ 7,500	

Fund:	Habitat Remediation Fund				
Program:	Habitat Remediation Fund				
Program No.:	70.000				

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
	<i>Maintenance & Operations</i>				
70.000.7505	Habitat Remediation Contracts	\$ -	\$ 5,576	\$ 6,628	\$ 7,500
Total Habitat Remediation Fund		\$ -	\$ 5,576	\$ 6,628	\$ 7,500

Fund:	Environmental Fund
Program:	Environmental Fund
Program No.:	75.000

Budget Summary							
	2012-13		2013-14		2014-15	2015-16	Percent
	Actual		Actual		Estimate	Budget	
Maintenance & Operations	\$ 35,728	\$	-	\$	-	\$ 25,000	0.0%
Total Expenditures	\$ 35,728	\$	-	\$	-	\$ 25,000	

Fund:	Environmental Fund
Program:	Environmental Fund
Program No.:	75.000

Account Number	Expenditure Classification	2012-13		2013-14		2014-15	2015-16
		Actual		Actual		Estimate	Budget
	<i>Maintenance & Operations</i>						
75.000.7525	CEQA Permit Fees	\$ 7,919	\$	-	\$	-	\$ 25,000
75.000.7526	NPDES Assessment	27,809		-		-	-
Total Environmental Fund		\$ 35,728	\$	-	\$	-	\$ 25,000

Fund:	Retiree Medical Insurance
Program:	Retiree Medical Insurance
Program No.:	90.000

Budget Summary					
	2012-13	2013-14	2014-15	2015-16	Percent
	Actual	Actual	Estimate	Budget	
Maintenance & Operations	\$ 144,310	\$ 128,635	\$ 157,500	\$ 139,500	100.0%
Total Expenditures	\$ 144,310	\$ 128,635	\$ 157,500	\$ 139,500	

Fund:	Retiree Medical Insurance
Program:	Retiree Medical Insurance
Program No.:	90.000

Account Number	Expenditure Classification	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2015-16 Budget
<i>Maintenance & Operations</i>					
90.000.7350	Medicare Premium Reimbursement	\$ 16,545	\$ 18,176	\$ 20,000	\$ 22,000
90.000.7352	Retiree Medical Allowance	6,517	8,844	17,500	17,500
90.000.7355	Health Insurance Premiums	121,249	101,615	120,000	100,000
		\$ 144,310	\$ 128,635	\$ 157,500	\$ 139,500
Total Retiree Medical Insurance		\$ 144,310	\$ 128,635	\$ 157,500	\$ 139,500

Fund:	Retirement Contingency
Program:	Retirement Contingency
Program No.:	95.000

Budget Summary						
	2012-13		2013-14		2014-15	2015-16
	Actual		Actual		Estimate	Budget
Maintenance & Operations	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000
Total Expenditures	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000

Fund:	Retirement Contingency
Program:	Retirement Contingency
Program No.:	95.000

Account Number	Expenditure Classification	2012-13		2013-14		2014-15	2015-16
		Actual		Actual		Estimate	Budget
<i>Maintenance & Operations</i>							
95.000.7001	O.C. Retirement System (OCERS)	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000
		\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000
<i>Total Retirement Contingency</i>		\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000

RESOLUTION NO. 404

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
ADOPTING THE ANNUAL OPERATING BUDGET
FOR FISCAL YEAR 2015-16**

WHEREAS, the District Manager has prepared and submitted a proposed annual operating budget for Fiscal Year 2015-16; and,


WHEREAS, the Board of Trustees has reviewed the proposed budget in detail.

NOW, THEREFORE, the Board of Trustees of the Orange County Mosquito and Vector Control District does hereby RESOLVE as follows:

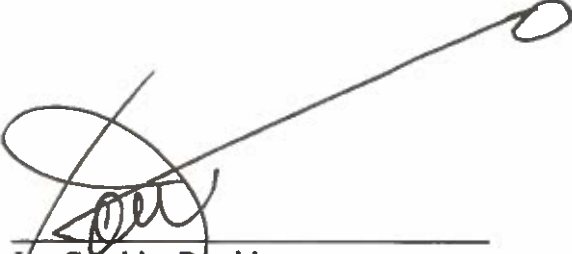
SECTION 1. That the Board of Trustees of the Orange County Mosquito and Vector Control District does hereby approve and adopt the Fiscal Year 2015-16 Budget in the amount of \$10,757,080 in appropriations.

PASSED, APPROVED, and ADOPTED by the Board of Trustees of the Orange County Mosquito and Vector Control District at its regular meeting thereof held on the 16th day of April 2015, at 13001 Garden Grove Blvd., Garden Grove, California, 92843.

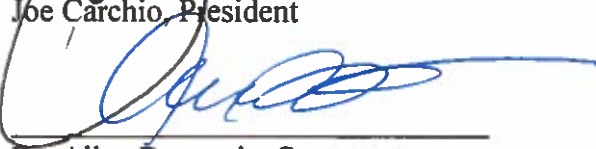
APPROVED AS TO FORM:



Alan R. Burns, District Counsel



Joe Carchio, President



Dr. Allan Bernstein, Secretary