

**MINUTES OF THE EMERGENCY EXECUTIVE COMMITTEE MEETING**

**EXECUTIVE COMMITTEE  
Orange County Mosquito and Vector Control District**

TIME: 11:30 A.M. March 16, 2020

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Michael Alvarez	Orange
VICE-PRESIDENT:	Mike Posey	Huntington Beach
SECRETARY:	James Gomez	La Habra

TRUSTEES PRESENT:

Fountain Valley	Cheryl Brothers	La Habra	James Gomez
Huntington Beach	Mike Posey	Orange	Michael Alvarez

OTHERS PRESENT:

Rick Howard, District Manager  
Lora Young, Director of Communications  
Tawnia Pett, Executive Assistant/Clerk of the Board  
Dana Zamora, Administrative Specialist  
Tina Pacific, HR Manager  
Amber Semrow, Biologist  
Michael Jao, IT Analyst  
Heather Hyland, Public Information Officer  
John Drake, IVM Compliance Officer  
Alan Burns, District Counsel

**A. Opening:**

1. **Call the Business Meeting to Order:** President Alvarez called the meeting to order at 11:33 A.M.

**Roll Call:** Roll call indicated four Trustees were present out of the current committee membership of four.

2. **Discussed Determination that an Emergency Exists:** President Alvarez moved Agenda Item 3, to Agenda Item 2, as recommended by District Counsel Burns. District Manager Howard presented to the committee as to why the District believed an emergency existed. On motion from Trustee Brothers, seconded by Vice President Posey, and approved by unanimous roll call vote, the Executive Committee approved that an emergency existed.

Ayes: Trustees Brothers, Posey, Gomez, Alvarez.

Noes: None.

Abstained: None.

Absent: None.

3. **Public Comment:** One member of the public asked for clarification on what agency was having the meeting and what the objective of the meeting was.

4. **Discussed District Activity in Regard to COVID-19/Suspend District Operations:** On motion from Vice President Posey, seconded by President Alvarez, and approved by unanimous roll call vote, the Executive Committee approved the protocols that District Manager proposed to combat the escalation of COVID-19 World-Wide Pandemic and the declaration of local emergency.

Ayes: Trustees Brothers, Posey, Gomez, Alvarez.

Noes: None.

Abstained: None.

Absent: None.

5. **Adjournment:** President Alvarez adjourned the meeting at 11:50 a.m.

To be in compliance with having an emergency meeting the District posted the emergency meeting notification on the following platforms:

- Instagram Story, Twitter, Facebook, NextDoor, [www.ocvcd.org](http://www.ocvcd.org)

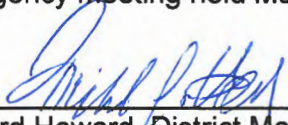
Press releases was sent out to the following groups of people:

- E-alert subscribers, OC Health Care Agency, Media list, OC City Contacts and Agencies, Additional SoCal District & MVCAC Contacts

Calls were made to the following news outlets:

- OC Register – Alicia, Voice of OC

I certify that the above minutes substantially reflect the actions taken by the Executive Committee at its emergency meeting held March 16, 2020



\_\_\_\_\_  
Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its \_\_\_\_\_

\_\_\_\_\_ meeting held \_\_\_\_\_

ATTEST: \_\_\_\_\_  
James Gomez, Secretary