

**MINUTES OF THE 883<sup>rd</sup> MEETING**

**BOARD OF TRUSTEES  
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. September 17, 2020

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843  
MEETING TOOK PLACE BY TELECONFERENCE

PRESIDENT:	Michael Alvarez	Orange
VICE-PRESIDENT:	Mike Posey	Huntington Beach
SECRETARY:	James Gomez	La Habra

TRUSTEES PRESENT:

Anaheim	Lucille Kring	Laguna Woods	Shari Horne
Brea	Cecilia Hupp	Lake Forest	Vladimir Anderson
Buena Park	Michael Davis	Los Alamitos	Tanya Doby
Costa Mesa	Sandra Genis	Mission Viejo	Bob Ruesch
Cypress	Jon Peat	Orange	Michael Alvarez
Dana Point	Rick Viczorek	Placentia	Craig Green
Fountain Valley	Cheryl Brothers	Rancho Santa Margarita	April Josephson
Fullerton	Jennifer Fitzgerald	San Clemente	Jim Dahl
Garden Grove	Stephanie Klopfenstein	San Juan Capistrano	John Taylor
Huntington Beach	Mike Posey	Santa Ana	Cecilia Aguinaga
Irvine	Farrah Khan	Seal Beach	Sandra Massa-Lavitt
La Habra	James Gomez	Stanton	Gary Taylor
La Palma	Nitesh Patel	Villa Park	Crystal Miles
Laguna Beach	Michael Morris	Westminster	Sergio Contreras
Laguna Hills	Erica Pezold	Yorba Linda	Peggy Huang
Laguna Niguel	John Mark Jennings	County of Orange	Lala Ragen

TRUSTEES ABSENT:

Aliso Viejo	Ross Chun	Tustin	Barry Cooper
Newport Beach	Jeff Herdman		

OTHERS PRESENT:

Rick Howard, District Manager  
Amber Semrow, Biologist  
Larry Shaw, Director of Operations  
Lora Young, Director of Communications  
Robert Cummings, Director of Scientific Technical Services  
Steve Shepherd, Director of Operations  
Tawnia Pett, Executive Assistant/Clerk of the Board  
Alan Burns, District Counsel

**A. Opening:**

1. **Call the Business Meeting to Order:** Vice President Posey called the meeting to order at 3:07 P.M.
2. **Pledge of Allegiance:** Vice President Posey asked Trustee Fitzgerald to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 32 Trustees were present out of the current Board membership of 35.
4. **Late/Other Communications: None**  
**Late Communications:**

**Other Communications:**

- B. **Public Comments:** One member of the public spoke on the problem of Aedes mosquitoes inside the house and said this should be included in the District's public relations campaign.
- C. **Presentations:** Biologist Semrow gave a presentation about the steps and processes the District goes through to conduct a truck-mounted spray event for adult mosquito control
- D. **OCMVCD Committee Reports to the Board of Trustees:**
  1. Budget and Finance Committee- Committee Chair Posey reported the committee reviewed both the investment policy and fund balance and financial reserve policy.

**E. Consent Calendar: Items for Approval by General Consent**

Before the vote, District Manager Howard reported a correction to Agenda Item E.4. The staff report states the authorization to permit the District Manager/Treasurer the ability to make investments is approved each year, it should be annually according to the Government Code Section regarding this item. District Counsel Burns confirmed that it is a one-year delegation. On motion from Trustee Josephson, seconded by Trustee Aguinaga, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.4. Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustee Klopfenstein).

Ayes: Trustees Kring, Hupp, Davis, Genis, Peat, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Patel, Morris, Pezold, Jennings, Horne, Anderson, Doby, Ruesch, Alvarez, Green, Josephson, Dahl, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, Miles, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Herdman, and Cooper.

1. **Approval of Minutes:** Approved, without reading, the Minutes of the 882<sup>nd</sup> Meeting of the Board of Trustees held August 20, 2020.
2. **Approved Warrant Register for July 2020: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for July 2020: (Exhibit A)** Received and filed.
4. **Amended Investment Policy No. 38 for Monies of the Orange County Mosquito and Vector Control District: (Exhibit A, B, C)**

**F. Business and Action Items:**

1. **Approved Southern California Mosquito and Vector Control Districts Mutual Aid Agreement: (Exhibit A, B)** A member of the public spoke on this item before it was brought to vote. He was happy for the transparency of the agreement brought before the board but reminded the board to consider labor issues, the benefit assessment, and money spent when using this agreement. The speaker also believes the county should be involved when using this agreement. District Manager Howard reported the agreement is intended to provide mutual assurances and resources in the event there is a natural or man-made emergency. There is also the option to opt out of the agreement. District Counsel Burns reported the District has an operating agreement with all the other agencies in the county, in response to the comment made by the public speaker. Counsel also reported the resolution approving this agreement gives the District Manager the authority to request or provide aid. On motion from Vice President Posey, seconded by Trustee Miles, and approved by unanimous vote, the Board of Trustees approved the Southern California Mosquito and Vector Control Districts Mutual Aid Agreement for mosquito and vector control services between the Orange County Mosquito and Vector Control District, Coachella Valley Mosquito & Vector Control District, Greater Los Angeles County Vector Control District, Los Angeles County West Vector and Vector-Borne Disease Control District, Northwest Mosquito & Vector Control District, and the San Gabriel Valley Mosquito & Vector Control District.

Ayes: Trustees Kring, Hupp, Davis, Genis, Peat, Viczorek, Brothers, Klopfenstein, Posey, Khan, Gomez, Patel, Morris, Pezold, Jennings, Horne, Anderson, Doby, Ruesch, Alvarez, Green, Josephson, Dahl, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, Miles, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Fitzgerald, Herdman, and Cooper.

2. **Adopted Resolution No. 503 Amending the Fund Balance and Financial Reserve Policy: (Exhibit A, B, C)** District Manager Howard reported the District is asking to increase the general fund reserve balance capacity from a range of 17-25% to 17-50%. Because of the current financial situation with COVID-19, the District has more financial revenues than expenses. On motion from Vice President Posey, seconded by Secretary Gomez, and approved by unanimous vote, the Board of Trustees adopted Resolution No. 503 amending the fund balance and financial reserve policy.

Ayes: Trustees Kring, Hupp, Davis, Genis, Peat, Viczorek, Brothers, Klopfenstein, Posey, Khan, Gomez, Patel, Morris, Pezold, Jennings, Horne, Anderson, Doby, Ruesch, Alvarez, Green, Josephson, Dahl, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, Miles, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Fitzgerald, Herdman, and Cooper.

**G. Informational Items Only (NO ACTION NECESSARY):**

1. **Staff Presentation:** Director of Scientific Services Cummings gave an update of vector activity in Orange County.
2. **Staff Presentation:** Director of Communications Young gave an update of communications activity in Orange County.
3. **Laboratory Reports- included in agenda packet:** Received and filed.

**H. President's Report and Trustee Comments: None**

**I. District Manager's Report:** District Manager Howard reported:

1. Inspector Cassidy is retiring from the District after 34 years. Inspector Eseltine has been promoted to take his position.
2. A video was shown of retiring Director of Operations Larry Shaw.
3. A video was shown of Steve Shepherd, the new Director of Operations.

**J. District Legal Counsel Report: None**

**K. Correspondence:**

1. Letter from M. Monin, running for ISDOC Board President.

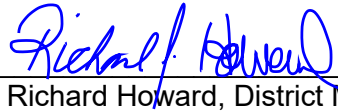
**L. Future Agenda Items:**

1. ISDOC Board Elections

**M. Adjournment:**

1. President Alvarez adjourned the meeting at 4:20 p.m. to the next regularly scheduled meeting on Thursday, October 15, 2020.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held September 17, 2020

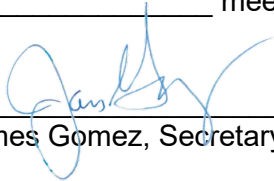


Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 884th

Eight Hundred and Eighty-Fourth meeting held October 15, 2020

ATTEST:



James Gomez, Secretary